



**MEMORANDUM
OFFICE OF THE
COUNTY EXECUTIVE OFFICER
COUNTY OF PLACER**

To: Honorable Board of Supervisors
From: David Boesch, County Executive Officer *[Signature]*
Date: May 5, 2015
Subject: Unclassified Employee Step Increases

ACTION REQUESTED

The County Executive Officer recommends that the Board approve a 5% merit increase for:

Holly Leeds, M.D., Physician, Grade U60 Step 1 at \$72.82 per hour, to Grade U60 Step 2 at \$76.47 per hour, effective March 21, 2015, and;

Rebecca Mellott, Client Services Program Director (Administrative Services Director), Grade 466 Step 2 @ \$57.32 per hour to Grade 466 Step 3 at \$60.16 per hour, effective March 21, 2015, and;

JoAnn Collins, Assistant Director of Library Services, Grade 437 Step 2 @ \$42.95 per hour to Grade 437 Step 3 at \$45.07 per hour, effective April 4, 2015.

BACKGROUND

Placer County Code Section 3.04.650 generally provides for both classified and unclassified employees to advance by steps through merit increases along the salary grade approved for their classification and position. For classified employees, merit increases are approved by the Civil Service System. Under Section 3.04.650 D, the Board of Supervisors is the approval body for merit or step advancements for the unclassified service.

Performance Evaluation and Personnel Action forms have been submitted for the above employee recommending approval of a step increase. This office concurs with the recommendation.

FISCAL IMPACT

None.

