

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: Honorable Board of Supervisors

From: Ken Grehm, Facility Services Interim Director
By: John Ramirez, Parks Administrator

Subject: Purchase of Fixed Asset - Chipper

Date: May 5, 2015

ACTION REQUESTED:

1. Approve a Budget Revision to decrease appropriations in Capital Projects Fund and increase the appropriations in the Parks & Grounds budget in the amount of \$95,000 for the purchase of a commercial track wood chipper and approve the addition of the wood chipper to the Master Fixed Asset List.
2. Authorize the Purchasing Manager to solicit and award to the lowest responsive and responsible bidder following receipt and evaluation of the bids.

BACKGROUND: The Parks Division generates large volumes of tree limbs and other vegetative material during performance of its responsibilities to maintain the County's Parks, Trails and Open Space Areas. To dispose of this material in an efficient and environmentally appropriate manner, the Division has long utilized a commercial wood chipper that is trailered to various county sites. Wood chips produced by this operation are spread over the ground to reduce weed infestation and to conserve water.

The Division's current chipper has been heavily used since it was purchased in 1995, often chipping hardwoods up to six hours per day. This chipper has been used to chip material from literally hundreds of acres of small trees and brush, while building and maintaining fuel breaks in open space areas and to comply with the County's Hazardous Vegetation Ordinance.

After twenty years of heavy use, maintaining the current chipper is no longer viable. It no longer meets air quality and noise regulations, and renting a chipper is not an efficient or cost effective alternative. To continue performing the required maintenance of County property, the Parks Division recommends purchasing a new commercial track wood chipper.

ENVIRONMENTAL CLEARANCE: The purchase of this piece of equipment is not a project pursuant to the California Environmental Quality Act Section 15378 (b) (5).

FISCAL IMPACT: Approval of the Budget Revision will decrease Capital Project 04821- Countywide Fuel Load Reduction and increase account 4451 Fixed Asset Equipment in the Parks & Grounds budget in the amount of \$95,000 for the purchase of a commercial track wood chipper, in budgeted net county cost.

ATTACHMENT: BUDGET REVISION

KG/MR/JR

CC: COUNTY EXECUTIVE OFFICE
PROCUREMENT SERVICES

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PAS DOCUMENT NO. 28

Facility Service to do journal to transfer cash

BUDGET REVISION

POST DATE:

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
12	BR	285,000.00	3

- Cash Transfer Required
- Reserve Cancellation Required
- Establish Reserve Required

4117 Auditor-Controller *My*

County Executive

Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT											APPROPRIATION ADJUSTMENT											
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	
											12	014		100		997425	97425	4451				95,000.00
											12	015		140		991078	04821	4151				95,000.00
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TOTAL											TOTAL											
0.00											285,000.00											

REASON FOR REVISION: TO MOVE APPROPRIATIONS FROM CAPITAL PROJECT 704821-COUNTYWIDE FULE LOAD REDUCTION TO THE PARKS & GROUNDS BUDGET FOR THE PURCHASE OF A WOOD CHIPPER.

Prepared by Valerie Bayne Ext 6803
 Department Head Valerie Bayne
 Board of Supervisors _____

Date: 585/15
 Page: _____

Budget Revision # _____ FOR INDIVIDUAL DEPT USE