

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: May 5, 2015
SUBJECT: Antenna Installation, Maintenance, and Repair – The Antenna Company

ACTION REQUESTED

1. Approve a change order with Scott Dondelinger dba The Antenna Company of Foresthill, CA for antenna installation, maintenance, and repair services in the amount of \$75,000 increasing the maximum amount to \$110,000. Funding is provided by the Administrative Service Department – Telecommunications Division's FY2014-15 Final Budget and will be part of the FY2015-16 requested budget; and
2. Authorize the Purchasing Manager to sign the resulting document.

BACKGROUND

Administrative Services' Telecommunication Division requires a contractor to provide routine antenna installation, maintenance and repair services for the County's various antenna sites. On January 23, 2014, a competitive award of BP021767 was awarded to Scott Dondelinger, dba The Antenna Company of Foresthill in the amount of \$35,000 for the period of January 1, 2015 to December 31, 2015.

Due to the recent expansion of the Countywide Radio Project and the need to install new equipment at remote locations currently maintained by this vendor the department has determined an additional \$75,000 is required to fund the work on the County's communication tower build outs to support the P25 Interoperable Radio Network projects.

These locations include the following tower sites:

Iron Mine	Beacon Hill
Gold Run	Ward Peak
Signal Peak	

This increase will allow the department to add antennas and new microwave dishes throughout the remainder of the BPO term. Following this project the BPO will be reevaluated for future renewal amounts that should return it to much closer to the original BPO dollar amount.

The requested increase exceeds the Purchasing Manager's authority. Therefore, your Board's approval is required to process a change order to increase the current BPO in the amount of \$75,000 for a revised maximum amount of \$110,000 and to authorize the Purchasing Manager to sign the resulting document.

FISCAL IMPACT

Upon your Board's approval, BP021767 will be increased by \$75,000 for a revised maximum amount of \$110,000. Administrative Services advised that sufficient funding is available in the FY2014-15 Final Budget and will be in the FY2015-16 requested budget. Funds are not encumbered until services are rendered against the BPO.

cc: Kathy Buchanan, Deputy Director of Information Technology
Dieter Wittenberg, Information Technology Division Manager - Telecommunications

