

**MEMORANDUM
COUNTY OF PLACER
ADMINISTRATIVE SERVICES DEPARTMENT
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: May 5, 2015
SUBJECT: Annual Fire Sprinkler System Inspection, Testing & Maintenance Services – JB Fire Systems

ACTION REQUESTED

1. Approve Blanket Purchase Order extension with JB Fire Systems for fire sprinkler system inspection, testing and maintenance services, in the amount of \$100,000 for the period of April 1, 2015 to September 30, 2015. Funding is provided in Facility Services FY 2014-15 Final Budget, and will be included in the FY 2015-16 requested budget, with no additional net county cost; and
2. Authorize the Purchasing Manager to sign the resulting blanket purchase order.

BACKGROUND

On January 21, 2014, your Board approved the one-year renewal of a blanket purchase order (BPO) with JB Fire Systems as a result of competitive Bid No. 10019 for fire sprinkler inspection, testing and maintenance services. The executed BPO expired on March 31, 2015. In preparation for a bid solicitation for these services, Facility Services is reviewing and updating the scope of work and inspection, testing and maintenance schedule. Due to the revisions in progress and the extended bid period that will be required for this bid, an extension of the BPO through September 30, 2015 is requested to ensure continuous service. JB Fire Systems agreed to extend the BPO at the exact same pricing and terms.

Your Board's approval is required to proceed with the extension of this BPO in the maximum amount of \$100,000 and to authorize the Purchasing Manager to sign the resulting change order.

FISCAL IMPACT

Upon your Board's approval, a change order will be issued to the BPO with JB Fire Systems in the maximum amount of \$100,000 extending the period through September 30, 2016. The department has budgeted appropriately for this expense in Facility Services FY 2014-15 Final Budget, and will be included in the FY 2015-16 requested budget, with no additional net county cost.

cc: Valerie Bayne, Administrative Services Manager, Facility Services

