

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: July 7, 2015
SUBJECT: Asphalt Crack Sealant Products – Crafcoc Inc.

ACTION REQUESTED

1. Approve the award of a negotiated blanket purchase order with Crafcoc Inc. of Chandler, AZ, for the as-needed purchase of asphalt crack sealant products used for road maintenance projects in the maximum amount of \$100,000, for the period of July 1, 2015 through June 30, 2016. Funding is provided by the Department of Public Works Road Maintenance Division FY 2015-16 Proposed Budget.

BACKGROUND

The Department of Public Works Road Maintenance Division (DPW) requires an annual blanket purchase order (BPO) for the purchase of various types of Crafcoc brand asphalt crack sealant products on an as-needed basis for the department's various road maintenance projects throughout the County. On June 17, 2014 your Board approved the award of a negotiated BPO to Crafcoc Inc. of Chandler, AZ who is the sole authorized distributor of Crafcoc brand products for the Northern California region. The resulting BPO expired on June 30, 2015.

DPW submitted a request to renew the BPO for another one-year term. Procurement Services successfully negotiated a one-year blanket purchase order with Crafcoc Inc. with no change to the pricing and terms. Procurement Services determined that the BPO pricing is consistent with current market conditions affecting the cost of these products. Purchasing Policy Manual (PPM) Section 1.3(n) allows for an exception to competitive bidding when it is reasonably necessary to conduct County business.

FISCAL IMPACT

The maximum cost of this blanket purchase order is \$100,000 and is budgeted in the FY 2015-16 Proposed Budget in the Department of Public Works, Road Maintenance Division (appropriation 32600), OL3 2775 "Aggregates and Oil". The blanket purchase order is included within the total line item budget of \$1,355,000. Funding is provided by revenue collected from the Highway User Tax Account with no net county cost. This is an annual contract, and a one-time cost.

cc: Cynthia Taylor, Senior Administrative Services Officer - Public Works
Kevin Taber, Road Maintenance Manager - Public Works

