

**MEMORANDUM
COUNTY OF PLACER
DEPARTMENT OF ADMINISTRATIVE SERVICES
PROCUREMENT SERVICES DIVISION**

TO: Honorable Board of Supervisors
FROM: Brett Wood, Purchasing Manager
DATE: July 7, 2015
SUBJECT: Tree Trimming and Fire Fuel Reduction Services - Arbor Well and California State Department of Forestry - Washington Ridge Conservation Camp

ACTION REQUESTED

1. Approve Blanket Purchase Order renewal with multiple firms for tree trimming and fire fuel reduction services at various locations throughout Placer County, in the maximum aggregate amount of \$100,000, for the period of July 1, 2015 to June 30, 2016. Funding is provided by the Department of Facility Services.

BACKGROUND

Facility Services – Parks Division requires tree trimming and fire fuel reduction services at various park locations throughout Placer County. For the past several years, Placer County has partnered with the Department of Forestry & Fire Protection, Washington Ridge Conservation Camp to assist county staff with fire fuel reduction essential to keeping our parks safe from fire dangers. This program offers reduced costs for fire fuel reduction work. These services are performed by young adults of the Washington Ridge Conservation Corp as work/learn activities and are exempt from the competitive bidding requirements of the Public Contract Code per Section 20150.14.

In March 2013, Procurement Services awarded competitive Bid No. 10240 to Arbor Well Inc. of Hayward, CA for tree trimming and related services. The department indicates services have been good and the provisions of the existing BPO continue to meet their requirements. The resulting BPOs expired on June 30, 2015.

Arbor Well Inc. and the California State Department of Forestry – Washington Ridge Conservation Camp have agreed to renew with no changes to pricing, terms or conditions. The Department has been satisfied with the services provided by these vendors and concurs with Procurement's annual renewal recommendation.

Section 1.3(o) of the Purchasing Policy Manual allows the County to renew these contracts based on satisfactory services and reasonable pricing offered by the vendors. Therefore, your Board's approval is required to proceed with new BPOs in the maximum aggregate amount of \$100,000.

FISCAL IMPACT

Upon your Board's approval, new BPOs will be awarded to Arbor Well Inc, of Hayward, CA and California State Department of Forestry -Washington Ridge Conservation Camp of Nevada City, CA in the maximum amount of \$100,000 for the period of July 1, 2015 through June 30, 2016. Funding is available in the Parks & Grounds budget in the amount of \$20,000 and capital project 04821-Countywide Fuel Load Reduction in the amount of \$80,000 in the FY 2015-16 Proposed Budget. Funds are not encumbered until services are rendered against the BPO.

cc: Ken Grehm, Director of Public Works
Mark Rideout, Deputy Director- Facility Services- Parks Division
Valerie Bayne, Administrative Services Manager - Facility Services

