

**MEMORANDUM
DEPARTMENT OF FACILITY SERVICES
COUNTY OF PLACER**

To: Honorable Board of Supervisors Date: July 21, 2015

From: Ken Grehm, Facility Services Interim Director
By: John Ramirez, Parks Administrator

Subject: Parks Division / Budget Revision / County Service Area Government Activities Fund

ACTION REQUESTED:

Approve a FY 2014-15 Budget Revision in the County Service Area Government Activities Fund to cancel landscape and maintenance reserves in the amount of \$12,170 for the purpose of paying for emergency irrigation repairs in the Quail Oaks, Stratford Downs, and Pheasant Grove service areas.

BACKGROUND: The Parks Division is responsible for maintaining landscaping adjacent to several subdivisions on the north side of Douglas Boulevard. Grounds maintenance services at these sites include turf maintenance, picking up litter, pruning, and spraying weeds. Area residents pay for landscape maintenance services through County Service Area Zone of Benefit (ZOB) assessments. Each subdivision pays for landscape maintenance along their Douglas Boulevard frontage. The Pheasant Grove landscape ZOB was established in 1987, Stratford Downs in 1989, and Quail Oaks 1 in 1998. With the exception of Pheasant Grove, these ZOBs were not established with a cost-of-living budgetary adjustment. Due to inflation, the assessments no longer can cover the entire cost of maintenance.

The irrigation systems at these locations are aging and require frequent repairs. Stratford Downs had a broken irrigation line which required removal and replacement of a concrete sidewalk. Quail Oaks I and Pheasant Grove also suffered irrigation mainline breaks which required repairs. These unanticipated repairs required additional staff time, as well as parts and supplies beyond the amount included in these limited budgets. It's necessary to utilize reserves and increase appropriations in each of these ZOBs to cover the repair costs.

ENVIRONMENTAL IMPACT: Approval of the attached Budget Revision does not constitute a project pursuant to the California Environmental Quality Act, Section 15378(b)(2) and (5).

FISCAL IMPACT: The Budget Revision is required to cancel Landscape Maintenance Reserves in the County Service Area Government Activities Fund and increase the expenditure budget in Quail Oaks #1, CSA 28, Zone 67, in the amount of \$6,752, Stratford Downs, CSA 28, Zone 77, in the amount of \$2,918, and Pheasant Grove, CSA 28, Zone 82, in the amount of \$2,500.

ATTACHMENT 1 – BUDGET REVISION

CC: COUNTY EXECUTIVE OFFICE
PROCUREMENT SERVICES

KG/JR/KT

TF\FBSMEMO2015\DOUGLAS CSA'S RESERVES

FOR CASH TRANSFERS & RESERVE CANCELLATIONS PLEASE PROVIDE THE FOLLOWING
Fund/subFund - OCA - PCA - G/L - Sub G/L

PLACER COUNTY

PAS DOCUMENT NO.

132

Facility Service to do journal to transfer cash

BUDGET REVISION

Fund 501 subfund 67, 77, and 82 GL2420 subGL 645000

POST DATE:

DEPT NO.	DOC TYPE	Total \$ Amount	TOTAL LINES
12	BR	12,170.00	3

- Cash Transfer Required
- Reserve Cancellation Required
- Establish Reserve Required

- Auditor-Controller
- County Executive
- Board of Supervisors

ESTIMATED REVENUE ADJUSTMENT											APPROPRIATION ADJUSTMENT											
DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	DEPT NO.	T/C	Rev	Fund	Sub Fund	OCA	PCA	OBJ 3	PROJ.	PROJ. DTL	AMOUNT	
											12	014		501	67	996067	96067	2556				6,752.00
											12	014		501	77	996077	96077	2556				2,918.00
											12	014		501	82	996082	96082	2556				2,500.00
TOTAL											TOTAL											
0.00											12,170.00											

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REASON FOR REVISION: TO CANCEL RESERVES FOR CSA 28 Z 67 QUAIL OAKS #1, CSA 28 Z77 STRATFORD DOWNS, AND CSA 28 Z82 PHEASANT GROVE

AND INCREASE APPROPRIATIONS FOR UNANTICIPATED IRRIGATION REPAIRS.

Prepared by Valerie Bayne Ext 6803
 Department Head Valerie Bayne
 Board of Supervisors _____

Date: 7/21/15
 Page: _____

Budget Revision # _____ FOR INDIVIDUAL DEPT USE