

MONTHLY BOARD MEETING MINUTES

July 18, 2014

Mental Health Board

Members in Attendance

Cleveland, Cheryl
O'Meara, Janet
Williams, Jessica

Staff and Guests

Bauman, Maureen
Jones, Janna
Stanners, Sharon

Absent Members

Behrens, Sharon
Dickinson, Will
Holmes, Jim
Thickens, Theresa

Welcome and Introductions

Janet O'Meara, Chairperson of the Mental Health, Alcohol and Drug Board (MHADB), called the meeting to order at 3:00 p.m. Members and guests were welcomed and introductions were made.

❖ Board Protocol (Non-Board Member Participation) – Not Read

- This item is designed to clarify, for new attendees, the role of non-board members and their participation while attending the Mental Health, Alcohol and Drug Board (MHADB) meetings.
- The MHADB encourages public input in all of its meetings. In order to facilitate this, we allow for public input two times – once at the beginning of the agenda and once at the end. These times are for those items that do not appear on the agenda. For items that are on the agenda, the Board will allow time for input from the public at the time the item is heard by the Board. Input guidelines are as follows: (Not read this evening)
 - a. *All remarks shall be addressed to the Board as a body and not to any member of the board or staff.*
 - b. *No person, other than a member of the Board and the person having the floor shall be permitted to enter into any discussion without the permission of the chairperson.*
 - c. *For items not on the agenda, each person is limited to three (3) minutes of comment during the Public Comment Period(s.)*
 - d. *For items on the agenda, each person is limited to five (5) minutes of comment during the agenda item, unless time is extended by the chairperson*
 - e. *For items on the agenda, if there is a person speaking on behalf of a group, with no other comments by another member of that group, please identify yourself as such and your time may be extended at the pleasure of the chairperson.*
 - f. *Total discussion time on any item may be limited by the chairperson to ensure that all of the business on the agenda is completed no later than 8:00 p.m.*

Secretary/Treasurer's Report

Approval of the June 23, 2014 Regular Board Meeting Minutes

➤ Minutes could not be approved as distributed; table until next regular meeting.

Approval of Treasurer's Reports – \$1,500 - Amount budgeted for Fiscal Year 2013-14.

1. Expenditures for the month of June includes: \$61.18 - food purchased and \$243.97 – tablecloth banner. End balance of \$296.51 and is accepted as presented.
 2. \$1,500 – Amount budgeted for Fiscal Year 2014-15.
- Treasurer's report could not be approved as read; table until next regular meeting.

Standing Committee Reports

- ❖ Alcohol and Drug Committee
 - Information covered during annual retreat/workshop.
- ❖ Quality Improvement – Jessica Williams
 - Information covered during annual retreat/workshop.

- ❖ Children's Committee – Sharon Behrens
 - Information covered during annual retreat/workshop.
- ❖ Adult Services Committee – Janet O'Meara
 - Discussed Assisted Outpatient Treatment (AOT). Tried to clarify committee members' individual positions on AOT for consensus.
 - Three members in support.
 - Two members neutral.
 - Subsequent to the committee's meeting, Ms. O'Meara met with Maureen Bauman who advised that Jeff Brown, Director of Health and Human Services, would like this board to write a letter in support of AOT in Placer County.
 - Recommended a motion from the full board in support of AOT.
- ❖ Supervisor, Jim Holmes reported on the following: **None**

Correspondence and Announcements

- ❖ Janet O'Meara reported on the receipt of the following:
 - Received email from Frank Lozano in support of AOT.
 - Received an email from John Koehler, former MHADB member, sharing concerns regarding the distribution of the report provided by the consulting firm on AB 109 and the various justice systems.
 - Concern specific to report being edited prior to distribution.
 - Email sent to Dan Wesp for input.
 - Both Amy Ellis and Dan Wesp agreed the process was standard.

Director's Report

- ❖ Maureen Bauman reported on the following:
 - Mobile Crisis Triage update – covered during annual retreat/workshop.
 - Reason to Live Project update –continuing to do research about the Foresthill Bridge itself being the venue for this artwork project being promoted by Ms. Corey Stillian. Ms. Bauman discussed the project with staff from a CalMHSA suicide prevention group who had concerns with the bridge being a “hot spot” for suicides.
 - It may be better to hold the event at another location.
 - Discussed using an already established event like Recovery Happens as a potential alternative venue to integrate the chalk art project.
 - Sun City update – subsequent to the double suicide, Sun City has agreed to have the Mental Health First Aid training at their site. It will be conducted by ASOC's Older Adult Clinical Coordinator.
 - The Criminal Justice Study, completed by the consultant, was going to be released but there were concerns with the study by some of the partners causing the release to be stalled. Placer People of Faith members want to see the original draft version prior to any edits being made and are concerned it will be changed before becoming public.

Unfinished Business

- ❖ Recruitment (*Standing Agenda Item*)
 - Maureen Bauman will assist and focus on provider staff, ASOC staff, and the Speaker's Bureau (consumers).
 - Debra Jarvis will be interviewed at the August 11th Executive Committee meeting as a public interest member.
- ❖ Visibility of MHADB Services (*Standing Agenda Item*)
 - Covered during annual retreat/workshop.
 - Jessica Williams noted the green ribbons are a conversation starter.
 - Maureen Bauman will bring the green ribbons to the board meeting.
- ❖ Directing Change Letter of Congratulations (*Update*)
 - Maureen Bauman provided the background and update on the CalMHSA statewide project - Directing Change contest.
 - College and high school students conducted public service announcements.
 - Doubled the number of entries: nine submissions from three schools.
 - Letters will be sent to the winners, instructors/advisors, and to those who submitted a video.
 - Plan to send out the letters next week and will provide letters to board members.

- ❖ Support Implementation of Assisted Outpatient Treatment (AOT) - aka Laura's Law [Action Item]
 - Discussed the request received from Health and Human Services for the MHADB to support the implementation of AOT.
 - The Executive Committee will be asked to speak on behalf of the MHADB and ratify the decision for placement on the Board of Supervisors' August 26, 2014 agenda.
 - Board packet contained the memo on the Analysis of AB 1421 – Assisted Outpatient Treatment (AOT) and the Nevada County experience PowerPoint presentation.
 - Briefly reviewed AOT – AB 1421.
 - **No action taken due to a lack of a quorum.**
- ❖ Handbook Task Force (*Update*)
 - Jessica Williams noted a rough draft has been prepared and the task force will meet next week to prepare a version for review at the next MHADB meeting.

New Business

- ❖ Presentation of Certificate of Appreciation to Dan Wesp
 - Mr. Wesp not in attendance; tabled item.
- ❖ August Contract Timing
 - A few contracts going to the BOS on August 26, 2014 but were not able to be included in this meeting's packet due to timing.
 - Discussed options: 1) Executive Committee to approve contracts; or 2) Executive Committee to approve contracts and have the full board ratify at the August meeting.
 - Consensus for the contracts slated for the August 26th BOS meeting be approved by the Executive Committee.
 - Executive Committee to make a decision to support/not support the implementation of AOT.
- ❖ Approve Purchase of Film – Anonymous People [Action Item]
 - Consensus to move to the Executive Committee for action.
- ❖ Contracts [Action Item]
 - The below contracts were reviewed and approved by the Executive Committee.
 - Nancy Bloom for Clinical Supervision and Training
 - 5150 Memorandum of Understanding
 - Substance Abuse and Mental Health Services Administration Center for Mental Health Services Block Grant for Community Mental Health Services SFY 14-15 (Not included in the electronic packet)
 - Grant Agreement with the Department of Housing and Urban Development (provided at meeting)
 - **No action taken due to a lack of a quorum.**

Board Member Comments

- ❖ Janet O'Meara thanked everyone for their attendance at today's retreat and board meeting.

Public Input

- ❖ None

Adjournment

- The meeting was adjourned at 3:44 p.m.
- Monday, August 11, 2014 at 3:30 p.m. is next Executive Committee meeting (ASOC).
- Monday, August 25, 2014 is the next Board meeting taking place in the HHS Adult System of Care Large Conference Room, 11533 C Avenue (Dewitt), Auburn.

Secretary/Treasurer, Mental Health, Alcohol and Drug Board