

MONTHLY BOARD MEETING MINUTES

October 27, 2014

Mental Health Board

Members in Attendance

Cleveland, Cheryl
Holmes, Jim
O'Meara, Janet

Absent Members

Behrens, Sharon
Dickinson, Will
Stanners, Sharon
Thickens, Theresa

Staff and Guests

Abrahamson, Twylla
Bauman, Maureen
Bond, Yvonne
Cople, Katrina
Ellis, Amy
Jarvis, Debra
Jones, Janna
Knaus, Graham
Lee, Shaun
Marbut, Robert
Oldham, Rob
Osborne, Marie
Taylor, Will

Welcome and Introductions

Janet O'Meara, Chairperson of the Mental Health, Alcohol and Drug Board (MHADB), called the meeting to order at 6:15 p.m. Members and guests were welcomed and introductions were made.

❖ Board Protocol (Non-Board Member Participation) – Read

- This item is designed to clarify, for new attendees, the role of non-board members and their participation while attending the Mental Health, Alcohol and Drug Board (MHADB) meetings.
- The MHADB encourages public input in all of its meetings. In order to facilitate this, we allow for public input two times – once at the beginning of the agenda and once at the end. These times are for those items that do not appear on the agenda. For items that are on the agenda, the Board will allow time for input from the public at the time the item is heard by the Board. Input guidelines are as follows: (Not read this evening)
 - a. *All remarks shall be addressed to the Board as a body and not to any member of the board or staff.*
 - b. *No person, other than a member of the Board and the person having the floor shall be permitted to enter into any discussion without the permission of the chairperson.*
 - c. *For items not on the agenda, each person is limited to three (3) minutes of comment during the Public Comment Period(s.)*
 - d. *For items on the agenda, each person is limited to five (5) minutes of comment during the agenda item, unless time is extended by the chairperson*
 - e. *For items on the agenda, if there is a person speaking on behalf of a group, with no other comments by another member of that group, please identify yourself as such and your time may be extended at the pleasure of the chairperson.*
 - f. *Total discussion time on any item may be limited by the chairperson to ensure that all of the business on the agenda is completed no later than 8:00 p.m.*

❖ Guest Speakers: Graham Knaus, Assistant Department Director, Health and Human Services and Robert G. Marbut, Ph.D., Marbut Consulting; and Saun Lee, Consultant

Presenting on Homelessness

- Graham Knaus provided an overview of the contract with Dr. Robert Marbut (consultant) related to the homeless needs assessment and developing a road map for the county and for the broader community and cities related to homelessness.
- County facilitated effort - intended to be a partnership between the county, the broader business and law enforcement community, providers and individuals who may have interest in homelessness.
- In 2004, the County adopted a 10-year plan to end homelessness. While the goal has not been met, some progress has been made: increased emergency shelter related beds and more permanent supporting housing. There are remaining challenges and impacts of homelessness in our community.
- Reported at last count, there were 600 homeless individuals in Placer; of those, approximately 1/3 self-identified as having a

serious mental health illness or substance use issue. The actual number is higher, likely exceeding 1/2 or even 2/3rds of the homeless population.

- Dr. Marbut's task is to map out the existing continuum of care for the homeless, to identify gaps in services and in housing in different geographic areas of Placer. Areas include: Auburn, Tahoe and south county area.
- This effort will be overseen by a Homeless Advisory Group. The group is critically important to provide input into the process, to be used as a vetting body and to provide a broad perspective and community buy into the overall effort.
 - First advisory meeting: October 28, 2014.
 - Once all advisory members have been identified, information will be made public and sent to the MHADB members.
 - Any and all input welcome.
- Community summits will be held to hear results of the data collection.
- Six-month timeline for the first phase. Intent: at the end, there will be one common foundation relative to the impact of homelessness in the county and some evidence-based policy recommendations.
- Dr. Marbut introduced Shaun Lee, a consultant he has worked with over the years, who provided a brief background related to his experience working with the homeless.
- First thing is to understand the magnitude, scope and the definition of the homeless situation.
- Data is very important because it drives solutions and identifies where to place resources and provide information on where improvements can be made. Plan to present data in late January or early February.
- Once data received, it will be filtered through National Best Practices to compare to similar communities with similar problems to see what has already been tried and found not to work.
- If you help graduate people from the street, you help the community.
- Graham Knaus identified the first data received (January/February) will be a stopping point to hold a broader community meeting with a presentation and allow for dialogue and input.
 - The MHADB will be made aware of the presentation date.
 - Mr. Knaus is available to return to the MHADB to provide a process update.

Secretary/Treasurer's Report

Approval of the September 22, 2014 Regular Board Meeting Minutes – No action taken – no quorum.

Approval of Treasurer's Reports – \$1,500 - Amount budgeted for Fiscal Year 2014-15. Expenditures for the month of September included: \$58.39 – food purchased. End balance of \$1,224.30. No action taken - no quorum.

Standing Committee Reports

- ❖ Executive Committee
 - No action required.

- ❖ Alcohol and Drug (AOD) Committee – Cheryl Cleveland
 - Reviewed final submission of fiscal year 2013-14 AOD goals.
 - Discussed changing the name of the Alcohol and Drug Committee but decided to leave it as is.
 - Discussed Amy Ellis' role on the AOD committee and facilitating the meetings. It was decided that committee members will take a more active role.
 - Ms. Ellis shared information on the Criminal Justice System and the three subcommittees 1) collaborative court; 2) case processing; and 3) assessments.
 - Probation's Prep Center (re-entry approach), located in South Placer, opens in February or March of 2015.

- ❖ Quality Improvement
 - Committee did not meet.

- ❖ Children's Committee – Sharon Behrens
 - Committee did not meet.

- ❖ Adult Services Committee – Janet O'Meara
 - Discussed restructuring the committee and get a process in place as it moves forward.
 - Plan to start their meetings by securing updates from both Will Taylor and Curtis Budge.

- The committee would like to become more structured and plans to create an agenda for their meetings.
- Reviewed the committee's goals and narrowed down the number of goals.

BOS-Representative

- ❖ Supervisor, Jim Holmes reported on the following:
 - Attended the open house last week for the Community House in Kings Beach. This is a "one stop shop" for people to get services.
 - Shared his excitement about Dr. Marbut and the homeless study.
 - May need to reschedule the November 4th BOS meeting due to the memorial service for the fallen officer.

Correspondence and Announcements

- ❖ Janet O'Meara, reported on the receipt of the following:
 - Shared interest in having board members periodically attend the Campaign for Community Wellness (CCW) meeting in Tahoe to stay informed on what's happening in that area.
 - Maureen Bauman suggested possibly having a future meeting in Tahoe.
 - Plan for continued discussion on the topic.
 - Briefly discussed the draft Fiscal Year 2013-14 Annual Report to the BOS. Requesting board members review the annual report (distributed in board packet).
 - Voting for approval will take place at November meeting and then the document will be presented to the BOS.

Director's Report

- ❖ Maureen Bauman reported on the following:
 - Mobile Crisis Triage program continues to evolve. We are receiving positive feedback from law enforcement.
 - Next piece is to get involved in other jurisdictions - Roseville and Rocklin and work with their police departments, which will increase our activity level. This process will probably take a few months.
 - Plan to have some data/counts at the next meeting.
 - MHSA – Prevention and Early Intervention (PEI) - provided clarification and additional detail from last month's meeting on some of the new PEI programs. A full outline is contained in the written Director's Report (distributed).
 - Criminal Justice Master Plan update was covered under the AOD committee's report (see above).
 - The link to plan was previously requested by this board; it is included in the Director's Report.
 - Ability to appoint out-of-county members to the MHADB. Continuing to work with Val Flood with County Counsel. She doesn't see any challenge having someone be at large (not representing any supervisory district), but the board must have each supervisory district represented before bringing on an out-of-county member.
 - Applicants seeking membership on the MHADB are not required to complete the Volunteer packet and go through a background check as previously identified.

Unfinished Business

- ❖ Recruitment (*Standing Agenda Item*)
 - Seeking feedback and/or suggestions on the flyer Theresa Thickens made that will be used to promote membership. This document will be used as a marketing tool for the various events MHADB members attend.
- ❖ Visibility of MHADB Services (*Standing Agenda Item*)
 - Nothing reported.
- ❖ Draft Handbook (*Update*)
 - Janet O'Meara and Theresa Thickens continue to work on the draft handbook.
- ❖ Creating Trauma Informed Communities
 - Theresa Thickens not in attendance to report out.

New Business

- ❖ Calendar for the Mental Health Alcohol and Drug Board (MHADB)

- Janet O'Meara explained the reason for putting together the calendar (distributed in board packet). The calendar will serve as a simple procedure and protocol list and a timing reminder of things that need to be done, e.g., selecting nominating committee, begin preparation for annual report to the BOS, etc.
 - Soliciting feedback.
- ❖ **Contracts [Action Item]**
 - Maureen Bauman provided an overview of the below contract. The contract was reviewed and approved by the Executive Committee.
 - Grant Agreement with the U.S. Department of Housing and Urban Development.
 - No vote taken due to a lack of quorum. Contract will be presented to the Executive Committee for action.

Board Member Comments

- ◇ Cheryl Cleveland announced the upcoming review of the Anonymous People – November 19, 2014 at 6:20 p.m. (flyers distributed). Shari Crow inquired as to whether the MHADB will be sponsoring the film and if so, our name will be added to the flyer.
 - Take to the Executive Committee to confirm MHADB's support.

Public Input

- ◇ None

Adjournment

- The meeting was adjourned at 7:38 p.m.
- Monday November 3, 2014 at 3:30 p.m. is next Executive Committee meeting (ASOC).
- Monday, November 17, 2014 is the next Board meeting taking place in the HHS Adult System of Care Large Conference Room, 11533 C Avenue (Dewitt), Auburn.

Secretary/Treasurer, Mental Health, Alcohol and Drug Board