



**COUNTY OF PLACER
CIVIL SERVICE
COMMISSION**

**January 8, 2001
MINUTES
5:30 P.M.**

CIVIL SERVICE COMMISSION

SYLVIA BESANA, Chair
RICHARD COSTIGAN, III
RON LE DOUX, Vice Chair
WILLIAM STOCKWIN
JAMES WEBBER,

Nancy Nittler, Personnel Director
Carol Braun, Executive Secretary

Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA

5:10 PM ROLL CALL: Meeting was held in Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA., with four Commissioner's present. Costigan absent. Chairman Besana presiding.

CLOSED SESSION:

5:15 PM Review of Recommended Merit Increases

OPEN SESSION - 5:30 PM

- I. **CLOSED SESSION REPORT:** Chairman Besana announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. It was moved by Webber and seconded by Stockwin that the merit increases be approved as recommended by the departments. One is to be retroactive for the amount of time it was late. Motion carried unanimously.
- II. **AGENDA APPROVAL:** It was moved by LeDoux and seconded by Webber to approve the agenda. Motion carried unanimously.
- III. **MINUTES OF PREVIOUS MEETING:** Moved by LeDoux and seconded by Webber that the minutes of December 11, 2000 be approved. Motion carried unanimously.
- IV. **PUBLIC COMMENTS:** Yolanda Campos addressed the Commission asking for retro-active pay for her late performance evaluation.
- V. **OLD BUSINESS - None**
- VI. **NEW BUSINESS**
 - A. **Reclassification Request/Classification Specification Revision**

1. Facility Services

It was moved by LeDoux and seconded by Webber to approve the reclassification of three Building Crafts Mechanics positions to Senior Building Crafts Mechanic; to modify the Maintenance Worker/Building Crafts Mechanic job series specifications and to non-competitively promote the incumbents.

B. Extension of Probationary Period

1. Sheriff's Department

It was moved by Webber and seconded by Stockwin to extend the probationary period of Tiffany McKean, Deputy Sheriff I, from December 4, 2000 up to one year. Motion carried unanimously

C. .Consideration of Leave Extension Request

1. Public Works

It was moved by LeDoux and seconded by Stockwin to approve the extension request up to March 18, 2001. Motion carried unanimously.

D Work Out of Class Extensions

It was moved by LeDoux and seconded by Webber to approve the work out of class pay as listed in the staff memo. Motion carried unanimously.

VII. LEAVES OF ABSENCE: As an information item only, the Commission was advised of the leaves of absence approved by Nancy Nittler, Director.

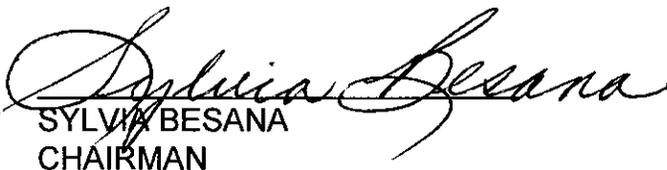
VIII. COMMUNICATIONS

A. Provisional Appointments – None

B. Staff Reports and Correspondence - The Commission gave input to the consultants regarding their assessment of the current performance evaluation system.

IX. 1. ADJOURNMENT: There being nothing further to come before the Commission the meeting was adjourned. The next regular meeting will be held at 5:30 pm, on Tuesday, February 13, 2001, in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION


SYLVIA BESANA
CHAIRMAN


CAROL BRAUN
EXECUTIVE SECRETARY