



**COUNTY OF PLACER  
CIVIL SERVICE  
COMMISSION**

**February 13, 2001  
MINUTES  
5:30 P.M.**

**CIVIL SERVICE COMMISSION**

SYLVIA BESANA, Chair  
RICHARD COSTIGAN, III  
RON LE DOUX, Vice Chair  
WILLIAM STOCKWIN  
JAMES WEBBER,

Nancy Nittler, Personnel Director  
Carol Braun, Executive Secretary

Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA

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5:10 PM ROLL CALL: Meeting was held in Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA., with all Commissioner's present. Chairman Besana presiding.

**CLOSED SESSION:**

5:15 PM Review of Recommended Merit Increases

**OPEN SESSION - 5:30 PM**

- I. **CLOSED SESSION REPORT:** Chairman Besana announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. It was moved by LeDoux and seconded by Webber to deny one increase and approve all others as recommended by the departments. Motion carried unanimously.
- II. **AGENDA APPROVAL:** It was moved by LeDoux and seconded by Webber to approve the agenda. Personnel Director Nancy Nittler withdrew Item VI. A. from the agenda. Motion carried unanimously.
- III. **MINUTES OF PREVIOUS MEETING:** Moved by Stockwin and seconded by Costigan that the minutes of January 8, 2001 be approved. Motion carried unanimously.
- IV. **PUBLIC COMMENTS:** None
- V. **OLD BUSINESS -** None

**VI. NEW BUSINESS**

**A. Item removed from agenda**

**B. Reclassification Request**

**1. Child Support Services**

It was moved by LeDoux and seconded by Stockwin to approve the reclassification of one Administrative Supervisor to Executive Secretary. Motion carried unanimously

**C. Reclassification Request**

**1. Public Works**

It was moved by Webber and seconded by LeDoux to approve the reclassification of one Engineering Technician to Assistant Surveyor. Motion carried unanimously.

**D. Reclassification Request**

**Health & Human Services**

It was moved by Stockwin and seconded by Webber to approve the reclassification of one Senior Client Services Practitioner to Client Services Program Supervisor. Motion carried unanimously.

**E. Reclassification Request**

**County Counsel**

It was moved by Webber and seconded by LeDoux to approve the reclassification of one Legal Secretary-Entry/Journey to Senior Legal Secretary. Motion carried unanimously.

**F. Work Out of Class Extensions**

It was moved by LeDoux and seconded by Stockwin to approve the work out of class pay as listed in the staff memo. Motion carried unanimously.

**VII. LEAVES OF ABSENCE: As an information item only, the Commission was advised of the leaves of absence approved by Nancy Nittler, Director.**

**VIII. COMMUNICATIONS**

**A. Provisional Appointments – Two**

**B. Staff Reports and Correspondence – Director Nittler informed the Commission that we would be opening the Personnel Office in the Dewitt Center on Wednesday and Thursday from 11-2 starting tomorrow, Wednesday, February 14, 2001.**

**ADJOURNMENT: There being nothing further to come before the Commission the meeting was adjourned. The next regular meeting will be held at 5:30 pm, on Monday, March 12, 2001, in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA.**

PLACER COUNTY CIVIL SERVICE COMMISSION

  
SYLVIA BESANA  
CHAIRMAN

  
CAROL BRAUN  
EXECUTIVE SECRETARY