



**COUNTY OF PLACER
CIVIL SERVICE
COMMISSION**

Monday, June 14, 2004

CIVIL SERVICE COMMISSION

SYLVIA BESANA, Vice Chair
THEODORE W. JONES
RON LE DOUX
ALAN SHUTTLEWORTH
JAMES WEBBER, Chair

Nancy Nittler, Personnel Director
Diana Rohr, Executive Secretary

**AGENDA
4:00 P.M. Closed Session
5:30 P.M. Open Session**

Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

4:00 PM ROLL CALL

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE SECTION

- 4:05 PM A. 54954.7 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Various
- B. 54957 PUBLIC EMPLOYEE GRIEVANCE

OPEN SESSION

- 5:30 PM I. CLOSED SESSION REPORT
- II. AGENDA APPROVAL
- III. MINUTES OF PREVIOUS MEETING
- IV. PUBLIC COMMENT

V. OLD BUSINESS

- A. Disciplinary Appeal Hearing Findings
 - 1. Administrative Services

VI. NEW BUSINESS

- A. New Classification and Reclassification Request
 - 1. District Attorney
 - (a) Senior Claims Specialist (New)
 - (b) One Claims Specialist I/II position to Senior Claims Specialist
 - 2. District Attorney
 - (a) Two Administrative Clerk – Entry/Journey positions to Administrative Legal Clerk
 - 3. County Executive Office
 - (a) One Senior Administrative Clerk position to Account Clerk Journey
 - 5. Health and Human Services
 - (a) One Administrative Clerk – Entry/Journey position to Account Clerk
 - (b) One Administrative Clerk – Entry/Journey position to Senior Administrative Clerk
- B. Class Specification Revision
 - 1. Buyer I/II
- C. Work Out of Class Extensions

VII. LEAVES OF ABSENCE

VIII. COMMUNICATIONS

- A. Provisional Appointments - None
- B. Staff Reports and Correspondence

IX. ADJOURNMENT