



COUNTY OF PLACER CIVIL SERVICE COMMISSION

Monday, May 09, 2005

CIVIL SERVICE COMMISSION
SYLVIA BESANA, Chair
JOHN COSTA
RON LE DOUX
ALAN SHUTTLEWORTH, Vice Chair
LARRY WEBBER

Nancy Nittler, Personnel Director
Diana Rohr, Executive Secretary

MINUTES
5:30 P.M.

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

5:00 PM ROLL CALL: Meeting was held at Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with all commissioners present. Chairman Besana presiding.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE SECTIONS

5:05 PM A. 54954.7 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Various

OPEN SESSION

5:30 PM I. CLOSED SESSION REPORT:
Chairman Besana announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section:
A. 54954.7 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
It was moved by Le Doux and seconded by Shuttleworth that all merit increases be approved as recommended by the departments with the exception of two to be returned in 90 days.
Motion carried unanimously.

II. AGENDA APPROVAL:

It was moved by Le Doux seconded by Costa to approve the agenda.
Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING:

It was moved by Le Doux and seconded by Costa that the minutes of April 11, 2005 be approved.
Motion carried unanimously.

IV. PUBLIC COMMENTS:

None

V. UNFINISHED BUSINESS:

None

VI. NEW BUSINESS

A. Classification Request

1. Health and Human Services

It was moved by Le Doux and seconded by Costa to approve:

- a.) the revisions to the Supervising Animal Control Officer and Senior Supervising Animal Control Officer classification specifications; and
- b.) the reclassification of one Supervising Animal Control Officer position to Senior Supervising Animal Control Officer.

Motion carried unanimously.

2. Sheriff

It was moved by Le Doux and seconded by Webber to approve the reclassification of one Deputy Sheriff II position to Sheriff's Sergeant.

Motion carried unanimously.

3. Sheriff

It was moved by Le Doux and seconded by Costa to approve revisions to the classification specifications for:

- a.) Assistant Deputy Sheriff I/II
- b.) Deputy Sheriff I/II
- c.) Sheriff's Sergeant
- d.) Sheriff's Lieutenant
- e.) Sheriff's Captain
- f.) Undersheriff

Motion carried unanimously.

4. Public Works

It was moved by Shuttleworth and seconded by Webber to approve the proposed revisions to the minimum qualification section of the following classification specifications:

- a.) Equipment Mechanic/Master Equipment Mechanic
- b.) Equipment Mechanic/Welder
- c.) Automotive Mechanic/Master Automotive Mechanic
- d.) Supervising Mechanic

Motion carried unanimously.

B. Work Out of Class Extension

It was moved by Le Doux and seconded by Webber to approve the work out of class extensions as listed in the staff memo.

Motion carried unanimously.

VII. LEAVES OF ABSENCE

As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.

VIII. COMMUNICATIONS:

- A. Provisional Appointments
None
- B. Staff Reports and Correspondence
None

IX. ADJOURNMENT:

There being nothing further to come before the Commission, the meeting was adjourned.

The next regular meeting will be on Monday, June 13, 2005 at 175 Fulweiler Avenue, Auburn, CA.

Closed session will begin at 5:00 p.m. with open session immediately following at 5:30 p.m.

PLACER COUNTY CIVIL SERVICE COMMISSION

SYLVIA BESANA
CHAIRMAN

DIANA ROHR
EXECUTIVE SECRETARY