



COUNTY OF PLACER CIVIL SERVICE COMMISSION

Monday, May 08, 2006

CIVIL SERVICE COMMISSION
SYLVIA BESANA
JOHN COSTA, Vice Chair
RON LE DOUX
ALAN SHUTTLEWORTH, Chair
LARRY WEBBER

Nancy Nittler, Personnel Director
Diana Rohr, Executive Secretary

MINUTES 5:30 P.M.

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

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5:00 PM ROLL CALL: Meeting was held at Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with all Commissioners present, Chairman Shuttleworth presiding.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE SECTIONS

5:05 PM A. 54954.7 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Various

OPEN SESSION

5:30 PM I. CLOSED SESSION REPORT:
Chairman Shuttleworth announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section:
A. 54954.7 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
It was moved by Webber and seconded by Besana that all merit increases be approved as recommended by the departments.
Motion carried 4 to 1 (Costa no).

II. AGENDA APPROVAL:
It was moved by Le Doux and seconded by Besana to approve the agenda.
Motion carried unanimously.

- III. MINUTES OF PREVIOUS MEETING:
Chairman Shuttleworth approved the minutes as submitted.
- IV. PUBLIC COMMENTS:
None
- V. UNFINISHED BUSINESS:
None
- VI. NEW BUSINESS
- A. Treasurer –Tax Collector Department
It was moved by Besana and seconded by Le Doux to approve the creation of the new classification specification of Tax Collections Officer.
Motion carried unanimously.
- B. Probation Department
It was moved by Le Doux and seconded by Costa to approve a non-competitive promotion for one employee in the Probation Department from the classification of Deputy Probation Officer – I – Field to a Deputy Probation Officer – II – Field with an effective date of February 18, 2006.
Motion carried unanimously.
- C. Work Out of Class Extensions
None
- VII. LEAVE OF ABSENCE
As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.
- VIII. COMMUNICATIONS
- A. Provisional Appointments – None
- B. Staff Reports and Correspondence
1. Correspondence from a recruitment applicant regarding recruitment form letters was received and a written response was provided.
 2. Nancy Nittler introduced Personnel Analyst, Monique Morgan who recently transferred to Placer County from the California State Department of Justice using the Public Agency

Transfer List Eligibility Rule that the Commission approved last year.

IX. ADJOURNMENT

There being nothing further to come before the Commission, it was moved by Besana and seconded by Costa that the meeting be adjourned.

The next regular meeting will be on Monday, June 12, 2006 at 175 Fulweiler Avenue, Auburn, CA.

Closed session will begin at 5:00 p.m. with open session immediately following at 5:30 p.m.

PLACER COUNTY CIVIL SERVICE COMMISSION

ALAN SHUTTLEWORTH
CHAIRMAN

DIANA ROHR
EXECUTIVE SECRETARY