



- III. MINUTES OF PREVIOUS MEETING:  
Chairman Shuttleworth approved the minutes as submitted.
- IV. PUBLIC COMMENTS:  
Nancy Nittler, Personnel Director, introduced two new Personnel staff members, Sherry Smith and Jeanette Truderung, both Senior Administrative Clerks.
- V. UNFINISHED BUSINESS:  
Discipline Appeal Hearing  
Sheriff's Department  
Chairman Shuttleworth advised that the record should reflect that the parties entered into a settlement and the appeal hearing request was withdrawn.
- VI. NEW BUSINESS
- A. Classification Request
1. Sheriff's Department  
It was moved by Le Doux and seconded by Costa to approve the creation of the new classification specification of Chief Deputy Coroner.  
Motion carried unanimously; and  
It was moved by Besana and seconded by Webber to approve:
- a. the reclassification of one Accountant-Auditor II position to the classification of Senior Accountant-Auditor position; and
- b. the non-competitive promotion of the incumbent.  
Motion carried unanimously.
2. Health and Human Services  
It was moved by Costa and seconded by Besana to approve the reclassification of one Senior Administrative Services Officer position to the classification of Budget and Fiscal Operations Manager.  
Motion carried unanimously; and  
It was moved by Besana and seconded by Webber to approve the reclassification of one Food Services Supervisor position to the classification of Client Services Counselor I/II.  
Motion carried unanimously; and  
It was moved by Le Doux and seconded by Costa to approve:

- a. the proposed revision to the minimum qualifications section of the Public Health Microbiologist classification specification; and
- b. grant the authority to the Personnel Director to include the following language in all classification specifications under the "License or Certificate" section of the minimum qualifications: *"May need to possess a valid driver's license as required by the position. Proof of adequate vehicle insurance and medical clearance may also be required."*

Motion carried unanimously.

3. Redevelopment Agency

It was moved Webber and seconded by Besana to approve:

- a. the reclassification of one Accountant Auditor II position to the classification of Senior Accountant-Auditor position; and
- b. the non-competitive promotion of the incumbent.

Motion carried unanimously.

4. County-wide

It was moved by Le Doux and seconded by Besana to approve the new classification specification of Application Support Technician.

Motion carried unanimously.

5. Facility Services Department

It was moved by Besana and seconded by Webber to approve:

- a. the reclassification of one Senior Administrative Clerk position to the classification of Administrative Technician; and
- b. the non-competitive promotion of the incumbent.

Motion carried unanimously.

B. Work Out of Class Extensions

It was moved by Le Doux and seconded by Costa to approve the work out of class extension as submitted in the department memo.

Motion carried unanimously.

C. Student Intern Program Information

As in informational item only the Commission was advised of Placer County's continuous recruitment of the Student Intern classification that offers an opportunity in the unclassified service

to individuals who are currently enrolled in, or a recent graduate of, an accredited college or university a "hands on" experience in a field appropriate to their major course of study.

VII. LEAVE OF ABSENCE

As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.

VIII. COMMUNICATIONS

A. Provisional Appointments

None

B. Staff Reports and Correspondence

None

IX. ADJOURNMENT

There being nothing further to come before the Commission, it was moved by Le Doux and seconded by Besana that the meeting be adjourned.

The next regular meeting will be on Monday, July 10, 2006 at 175 Fulweiler Avenue, Auburn, CA.

Closed session will begin at 5:00 p.m. with open session immediately following at 5:30 p.m.

PLACER COUNTY CIVIL SERVICE COMMISSION

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ALAN SHUTTLEWORTH  
CHAIRMAN

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DIANA ROHR  
EXECUTIVE SECRETARY