



# COUNTY OF PLACER CIVIL SERVICE COMMISSION

Monday, July 10, 2006

**CIVIL SERVICE COMMISSION**  
SYLVIA BESANA  
JOHN COSTA, Vice Chair  
RON LE DOUX  
ALAN SHUTTLEWORTH, Chair  
LARRY WEBBER

Nancy Nittler, Personnel Director  
Diana Rohr, Executive Secretary

## MINUTES 5:30 P.M.

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

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5:00 PM ROLL CALL: Meeting was held at Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with all Commissioners present, Chairman Shuttleworth presiding.

### CLOSED SESSION – PURSUANT TO GOVERNMENT CODE SECTIONS

5:05 PM A. 54954.7 PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: Various

### OPEN SESSION

- 5:30 PM I. CLOSED SESSION REPORT:  
Chairman Shuttleworth announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section:  
54954.7 PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
It was moved by Le Doux and seconded by Costa that all merit increases be approved as recommended by the departments with the exception of one to be returned in 90 days.  
Motion carried unanimously.
- II. AGENDA APPROVAL:  
It was moved by Le Doux and seconded by Besana to approve the agenda.  
Motion carried unanimously.

- III. MINUTES OF PREVIOUS MEETING:  
Chairman Shuttleworth approved the minutes as submitted.
- IV. PUBLIC COMMENTS:  
None
- V. NEW BUSINESS
- A. Reclassification Request
1. Sheriff's Department  
It was moved by Besana and seconded by Le Doux to approve the reclassification of one vacant Account Clerk Entry/Journey position to an Accounting Technician position.  
Motion carried unanimously.
  2. Health and Human Services  
It was moved by Costa and seconded by Besana to approve the reclassification of one Homemaker position to a Client Services Assistant I/II position.  
Motion carried unanimously.
  3. Facility Services  
It was moved Le Doux and seconded by Besana to approve the reclassification of one Administrative Clerk Entry/Journey position to a Secretary Entry/Journey position.  
Motion carried unanimously.
- B. Work Out of Class Extensions  
It was moved by Le Doux and seconded by Costa to approve the work out of class extension as submitted in the department memo.  
Motion carried unanimously.
- VI. LEAVE OF ABSENCE  
As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.
- VII. COMMUNICATIONS
- A. Provisional Appointments  
Nancy Nittler advised of one provisional appointment.
- B. Staff Reports and Correspondence  
Nancy Nittler advised that Personnel Analyst Cheri Fairchild received a promotion to a Senior Management Analyst and

would be transferring to the County Executive Office. Ms. Nittler also indicated that the Commission Clerk would like to address calendar scheduling with the Commission.

VIII. ADJOURNMENT

There being nothing further to come before the Commission, it was moved by Besana and seconded by Webber that the meeting be adjourned.

The next regular meeting will be on Monday, August 14, 2006 at 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION

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ALAN SHUTTLEWORTH  
CHAIRMAN

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DIANA ROHR  
EXECUTIVE SECRETARY