



COUNTY OF PLACER CIVIL SERVICE COMMISSION

Tuesday, February 13, 2007

CIVIL SERVICE COMMISSION
SYLVIA BESANA
JOHN COSTA, Chair
RON LE DOUX
ALAN SHUTTLEWORTH
LARRY WEBBER, Vice Chair

Nancy Nittler, Personnel Director
Diana Rohr, Executive Secretary

MINUTES
5:30 P.M.

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

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5:00 PM ROLL CALL: Meeting was held at Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with all Commissioners present. Chairman Costa presiding.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE SECTIONS

5:05 PM A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957
Title: Various/County Code Chapter 3, Section 3.12.020

OPEN SESSION

FLAG SALUTE Led by Chairman Costa.

5:30 PM I. CLOSED SESSION REPORT:
Chairman Costa announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section:
54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
It was moved by Le Doux and seconded by Besana that all merit increases be approved as recommended by the departments with the exception of three, two of which to be returned in 90 days.
Motion carried unanimously.

- II. AGENDA APPROVAL:
It was moved by Le Doux and seconded by Besana to approve the agenda.
Motion carried unanimously.
- III. MINUTES OF PREVIOUS MEETING:
Chairman Costa approved the minutes as submitted.
- IV. PUBLIC COMMENTS:
None
- V. NEW BUSINESS
 - A. Reclassification Request
Health and Human Services Department
It was moved by Le Doux and seconded by Besana to approve the reclassification of one vacant Administrative Clerk – Entry/Journey position to a Senior Administrative Clerk.
Motion carried unanimously.
 - B. Work Out of Class Extensions
It was moved by Le Doux and seconded by Webber to approve the work out of class pay extensions as listed in the staff memo.
Motion carried unanimously.
- VI. LEAVE OF ABSENCE
As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.
- VII. COMMUNICATIONS
 - A. Provisional Appointments
None
 - B. Staff Reports and Correspondence
Nancy Nittler advised the Commission that the Personnel Department is working on a project to streamline the documents of Placer County Code Chapter 3 and the Consolidated Memorandums of Understanding with the Placer County Deputy Sheriffs' Association and the Placer Public Employee Organization.
- VIII. ADJOURNMENT
There being nothing further to come before the Commission, it was moved by Besana and seconded by Shuttleworth that the meeting be adjourned.
Motion carried unanimously.

The next regular meeting will be on Monday, March 12, 2007 at
175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION

JOHN COSTA
CHAIRMAN

DIANA ROHR
EXECUTIVE SECRETARY