



# COUNTY OF PLACER CIVIL SERVICE COMMISSION

**Monday, September 10, 2007**

## CIVIL SERVICE COMMISSION

SYLVIA BESANA  
JOHN COSTA, Chair  
RON LE DOUX  
DON NELSON  
LARRY WEBBER, Vice Chair

**MINUTES**  
**3:00 P.M.**

Nancy Nittler, Personnel Director  
Diana Rohr, Executive Secretary

North Lake Tahoe Conference Center, 8318 North Lake Blvd, Kings Beach, CA

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3:00 PM ROLL CALL: Meeting was held at the North Lake Tahoe Conference Center, 8318 North Lake Blvd, Kings Beach, CA with Commissioner Le Doux absent. Chairman Costa presiding.

### CLOSED SESSION – PURSUANT TO GOVERNMENT CODE SECTIONS

3:05 PM PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Government Code Section 54957  
Title: Various/County Code Chapter 3, Section 3.12.020

### OPEN SESSION

FLAG SALUTE Led by Chairman Costa.

3:40 PM I. CLOSED SESSION REPORT:  
Chairman Costa announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section:  
54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
It was moved by Webber and seconded by Besana that all merit increases be approved as recommended by the departments with the exception of two, one to be returned in thirty days, the other in ninety days.  
Motion carried unanimously.

- II. AGENDA APPROVAL:  
It was moved by Besana and seconded by Webber to approve the agenda.  
Motion carried unanimously.
  
- III. MINUTES OF PREVIOUS MEETING:  
Chairman Costa approved the minutes as submitted.
  
- IV. PUBLIC COMMENTS:  
Chairman Costa introduced Don Nelson announcing that he was pleased to welcome Don to his first meeting serving as a member of the Commission.
  
- V. NEW BUSINESS
  - A. Classification Request
    - 1. District Attorney Department  
It was moved by Besana and seconded by Webber to approve:
      - a. the reclassification of one Information Technology Technician II position to Technology Solutions Analyst I/II; and
      - b. the non-competitive promotion of the incumbent.Motion carried unanimously.
  
    - 2. Sheriff's Department  
It was moved by Besana and seconded by Webber to approve:
      - a. the creation of the new classification specification of Public Information Specialist; and
      - b. the reclassification of one Community Services Officer II position to Public Information Specialist; and
      - c. the non-competitive promotion of the incumbent.Motion carried unanimously.
  
  - B. Work out of Class Extensions  
None
  
- VI. LEAVE OF ABSENCE  
As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.
  
- VII. COMMUNICATIONS
  - A. Provisional Appointments  
None
  
  - B. Staff Reports and Correspondence

1. Performance Impact System Presentation  
Rhonda Rivard, Senior Technology Solutions Analyst in the Personnel Department presented for the Commission an overview of how Performance Impact is used to assist supervisors in the performance evaluation process.
2. Personnel Department Budget Workshop Update  
Due to time restrictions at the conference center, this topic was moved to a future agenda.

VIII. ADJOURNMENT

There being nothing further to come before the Commission, it was moved by Besana and seconded by Webber to adjourn the meeting.

The next regular meeting will be on Tuesday, October 09, 2007 at 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION

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JOHN COSTA  
CHAIRMAN

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DIANA ROHR  
EXECUTIVE SECRETARY