



COUNTY OF PLACER CIVIL SERVICE COMMISSION

Monday, December 10, 2007

CIVIL SERVICE COMMISSION

SYLVIA BESANA
JOHN COSTA
RON LE DOUX, Vice Chair
DON NELSON
LARRY WEBBER, Chair

Nancy Nittler, Personnel Director
Diana Rohr, Executive Secretary

MINUTES **5:30 P.M.**

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

4:30 PM ROLL CALL: Meeting was held at the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with all Commissioners present; Chairman Costa presiding.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE SECTIONS

4:35 PM PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957
Title: Various/County Code Chapter 3, Section 3.12.020
Title: Personnel Director

OPEN SESSION

FLAG SALUTE Led by Chairman Costa.

5:30 PM I. CLOSED SESSION REPORT:
Chairman Costa announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section:
54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS
It was moved by Le Doux and seconded by Besana that all merit increases be approved as recommended by the departments with the exception of three that were denied; two to be returned in 90 days.
Motion carried unanimously.

- II. AGENDA APPROVAL:
It was moved by Le Doux and seconded by Besana to approve the agenda.
Motion carried unanimously.
- III. MINUTES OF PREVIOUS MEETING:
Chairman Costa approved the minutes as submitted.
- IV. PUBLIC COMMENTS:
None
- V. NEW BUSINESS:
 - A. Equal Employment Opportunity Policy Update
It was moved by Le Doux and seconded by Besana to approve the Equal Employment Opportunity Program effective January 1, 2008 through December 31, 2008 with amendments as discussed.
Motion carried unanimously.
 - B. Work Out of Class Extensions
It was moved by Le Doux and seconded by Besana to approve the requests for work out of class pay extensions.
Motion Carried unanimously.
 - C. Election of Officers
It was moved by Besana and seconded by Nelson that Commissioner Larry Webber serve as the Chairman and Commissioner Ron Le Doux serve as the Vice Chairman for the year 2008.
Motion carried unanimously.
- VI. LEAVE OF ABSENCE:
As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.
- VII. COMMUNICATIONS:
 - A. Provisional Appointments
None
 - B. Staff Reports and Correspondence
Nancy Nittler advised and provided the Commission with two memorandums from County Executive Officer Tom Miller which he disseminated at the monthly department head meeting on December 6, 2007. The first memorandum's subject pertained to hiring restrictions and the second memorandum was regarding classification review and position exception forms and procedures.

VIII. ADJOURNMENT

There being nothing further to come before the Commission, it was moved by Besana and seconded by Le Doux to adjourn the meeting.

Motion carried unanimously.

The next regular meeting will be on Monday, January 14, 2008 at 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION

LARRY WEBBER
CHAIRMAN

DIANA ROHR
EXECUTIVE SECRETARY