



COUNTY OF PLACER CIVIL SERVICE COMMISSION

Monday, September 8, 2008

CIVIL SERVICE COMMISSION

REX CLARK
JOHN COSTA
RON LE DOUX, Vice Chair
DON NELSON
LARRY WEBBER, Chair

Nancy Nittler, Personnel Director
Diana Rohr, Executive Secretary

MINUTES

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

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5:00 PM ROLL CALL: Meeting was held at the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with Commissioners Nelson and Webber absent; Vice chairman Le Doux presiding.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

- I. CONFERENCE WITH LEGAN COUNSEL – EXISTING LITIGATION
(Subdivision (a) of Government Code Section 54956.9)
Name of Case: Rotta v. Placer County Civil Service Commission
Case Number: S CV 22609
- II. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS
(Subdivision of (b)(1) of Government Code Section 54957)
Title: Various/County Code Chapter 3, Section 3.12.020

OPEN SESSION

FLAG SALUTE Led by Vice Chairman Le Doux.

5:30 PM I. CLOSED SESSION REPORT:
Vice Chairman Le Doux announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section:

- A. 54956.9 Conference With Legal Counsel – Existing Litigation
Vice Chairman Le Doux announced that the Commission was briefed on existing litigation.
 - B. 54957 Public Employee Performance Evaluations
It was moved by Costa and seconded by Clark that all merit increases be approved as recommended by the departments with the exception of two. One merit was denied to be returned in 90 days the other merit was denied to be returned in one year.
Motion carried unanimously.
- II. AGENDA APPROVAL:
It was moved by Costa and seconded by Clark to approve the agenda.
Motion carried unanimously.
- III. MINUTES OF PREVIOUS MEETING:
Vice Chairman Le Doux approved the minutes as submitted.
- IV. PUBLIC COMMENTS:
Vice Chairman Le Doux welcomed and introduced Commissioner Rex Clark indicating this was Commissioner Clark's first meeting as a member of the Commission.
- V. NEW BUSINESS:
- A. Classification Request
 - 1. County Clerk Recorder – Registrar of Voters Department
It was moved by Costa and seconded by Clark to approve:
 - a. the reclassification of one vacant Recorder/Elections Manager to Information Technology Supervisor; and
 - b. the retroactive work out class pay request for Steven Aye effective March 3, 2008.
Motion carried unanimously.
 - B. Retroactive Work Out of Class Pay Request
Sheriff's Department
It was moved by Costa and seconded by Clark to approve the retroactive work out of class pay for Erick Wollesen effective June 5, 2008.
Motion carried unanimously.

C. Retroactive Non-Competitive Promotion Request

It was moved by Costa and seconded by Clark to approve the retroactive non-competitive promotion for Jesse Coffey from the classification of Correctional Officer I to Correctional Officer II effective June 21, 2008.

Motion carried unanimously.

D. Classification Specification Abolishment Request

Health and Human Services Department

It was moved by Costa and seconded by Clark to approve abolishing the following classifications:

1. Client Services Section Supervisor
2. Mental Health Administrator
3. Mental Health Program Chief
4. Supervising Program Specialist

Motion carried unanimously.

E. Work Out of Class Extensions

It was moved by Costa and seconded by Clark to approve the request for work out of class pay extensions as listed in the department memo.

Motion carried unanimously.

VI. LEAVE OF ABSENCE:

As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.

VII. COMMUNICATIONS:

A. Provisional Appointments

None

B. Staff Reports and Correspondence

1. Ms. Nittler advised the Commission that this will be a difficult budget year but a balanced budget would go before the Board of Supervisors with the recommendation for approval at the Board's meeting tomorrow; and
2. Ms. Nittler introduced Personnel Services Manager Ann Craig to Commissioner Rex Clark; and
3. Commissioner Clark advised he's looking forward to serving on the Commission working with Personnel staff and fellow Commissioners.

VIII. ADJOURNMENT

There being nothing further to come before the Commission, it was moved by Costa and seconded by Clark to adjourn the meeting. Motion carried unanimously.

The next regular meeting will be on Tuesday, October 14, 2008 at 175 Fulweiler Avenue, Auburn, CA.

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LARRY WEBBER
CHAIRMAN

DIANA ROHR
EXECUTIVE SECRETARY