



COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION
REX CLARK, Vice Chair
JOHN COSTA
RON LE DOUX
DON NELSON, Chair
LARRY WEBBER

Monday, March 8, 2010

Nancy Nittler, Personnel Director
Kellie Craig, Executive Secretary

MINUTES

County Administrative Center
175 Fulweiler Avenue
Auburn, CA 95603
(530) 889-4060

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

5:00 PM ROLL CALL

Meeting was held at the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, Chairman Nelson presiding.
All Commissioners were present.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

- a. (Subdivision of (b)(1) of Government Code Section 54957)
Title: Various/County Code Chapter 3, Section 3.12.020

5:30 PM OPEN SESSION

FLAG SALUTE Led by Chairman Nelson.

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Chairman Nelson announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section: 54957 Public Employee Performance Evaluations.
No action taken.

II. AGENDA APPROVAL

It was moved by LeDoux and seconded by Clark to approve the agenda.
Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING – February 8, 2010
Chairman Nelson approved the minutes as submitted.

IV. PUBLIC COMMENTS

Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.

No Public Comments

V. NEW BUSINESS

- A. Discussion of recent action by the Placer County Board of Supervisors to provide a regular agenda item identifying all merit increases approved for County employees.

The Commission's attorney, Bill Wright, presented an overview of his legal opinion regarding the Board of Supervisor's request to provide a regular agenda item identifying all merit increases approved for County employees.

(No action required)

- B. Approval of merit increases for classified employees pursuant to Section 3.04.650 (Progression in steps) of the Placer County Code. It was moved by Clark and seconded by LeDoux to approve merit increases for classified employees.

Motion carried unanimously.

- C. Discussion and determination of scheduled start times for future Civil Service Commission regular meetings.

It was moved by Clark and seconded by Costa commencing in April to adjust the CSC meeting start time to 4:00 PM for 3 months as a trial period. Bring item back to June agenda to determine to continue or discontinue the 4:00 PM start time.

Motion carried unanimously.

- D. Fiscal Year 2010-2011 strategic budget and policy briefing by the County Executive Office.

Jeff Bell, County Budget Administrator with the County Executive's Office, presented a handout and reviewed information relative to the County's budget process for Fiscal Year 2010/11.

(No action is required)

- E. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.) (5.) (c.) for employees assigned to the departments of Assessor and Health & Human Services.
Any Public Comments – None
It was moved by LeDoux and seconded by Costa that the work out of class extension requests be approved.
Motion carried unanimously.

VI. COMMUNICATIONS

- A. Provisional Appointments
None
- B. Report of leaves of absence
As an information item only, the Commission was advised of the leaves approved by Nancy Nittler, Personnel Director.
- C. Staff Reports and Correspondence
None
- D. COMMISSIONER'S COMMENTS
There will be an AB811 mPOWER Program presentation by Jenine Windeshausen at the April CSC Meeting.
Chair Nelson provided a brief summary of the meetings that he and Vice-Chair Clark have attended with Kristen Spears – Assessor, Maryellen Peters – Risk Management and they have been well received. The next scheduled meeting is with Sheriff Ed Bonner and Devin Bell on March 30, 2010.

VII. ADJOURNMENT @ 6:30 PM

There being nothing further to come before the Commission, it was moved by LeDoux and seconded by Webber to adjourn the meeting.
Motion carried unanimously.

The next regular meeting will be on Monday, April 12, 2010 - County Administrative Center 175 Fulweiler Avenue, Auburn, CA. commencing @ 4:00 PM.

PLACER COUNTY CIVIL SERVICE COMMISSION

DON NELSON
CHAIRMAN

KELLIE CRAIG
EXECUTIVE SECRETARY