



COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION
REX CLARK, Vice Chair
JOHN COSTA
RON LE DOUX
DON NELSON, Chair
LARRY WEBBER

Monday, May 10, 2010

Nancy Nittler, Personnel Director
Kellie Craig, Executive Secretary

MINUTES

County Administrative Center
175 Fulweiler Avenue
Auburn, CA 95603
(530) 889-4060

Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

5:00 PM ROLL CALL

Meeting was held at the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, Chairman Nelson presiding.
All Commissioners present.

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

- a. (Subdivision of (b)(1) of Government Code Section 54957)
Title: Various/County Code Chapter 3, Section 3.12.020

5:30 PM OPEN SESSION

FLAG SALUTE Led by Chairman Nelson.

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Chairman Nelson announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section: 54957 Public Employee Performance Evaluations.
No action taken.

II. AGENDA APPROVAL

It was moved by LeDoux and seconded by Clark to approve the agenda.
Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING – April 12, 2010
Chairman Nelson approved the minutes as submitted.

IV. PUBLIC COMMENTS

Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.

No Public Comments

V. OLD BUSINESS – None

VI. NEW BUSINESS

A. Health and Human Services Update 2010 (General overview of the services provided to residents) – Presentation by Richard J. Burton, M.D., M.P.H. Public Health Officer and Department Director HHS (Information Item – No action taken)

B. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code. It was moved by Webber and seconded by LeDoux to approve merit increases for classified employees.
Motion carried unanimously.

C. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.)(c.) for employees assigned to the departments of Health and Human Services and Treasurer-Tax Collector.
It was moved by Costa and seconded by Webber to approve Work out of Class pay for designated employees.
Motion carried unanimously.

VII. COMMUNICATIONS

A. Provisional Appointments – Revision
One Kennel Attendant in the Health and Human Services department is being appointed to a provisional status (extra help) for up to 90 days. (Information Item – No action taken)

B. Report of leaves of absence
A revised format of the leaves report will be brought back in June.

C. Staff Reports and Correspondence
1. Update on merit increase direction from Board of Supervisors. Suspension of merit increases for county employees is anticipated to return to the Board of Supervisors in June.

2. On April 27, 2010 the Board of Supervisors approved five days of office closure.

- D. Commissioner's Comments
Commissions Chair Nelson and Vice-Chair Clark to meet with Richard J. Burton, M.D., M.P.H. Public Health Officer and Department Director HHS in June; and to meet with Jenine Windeshausen, Treasurer Tax-Collector in July.

VII. ADJOURNMENT @ 5:10 PM

There being nothing further to come before the Commission, it was moved by Webber and seconded by Costa to adjourn the meeting.
Motion carried unanimously.

The next regular meeting will be on Monday, June 14, 2010 – Personnel Training Room, 145 Fulweiler Avenue, Suite 200, Auburn, CA. commencing @ 4:00 PM.

PLACER COUNTY CIVIL SERVICE COMMISSION

DON NELSON
CHAIRMAN

KELLIE CRAIG
EXECUTIVE SECRETARY