



# COUNTY OF PLACER CIVIL SERVICE COMMISSION

Monday – August 9, 2010

## AGENDA

**CIVIL SERVICE COMMISSION**  
REX CLARK, *Vice Chair*  
JOHN COSTA  
RON LE DOUX  
DON NELSON, *Chair*  
LARRY WEBBER

**4:00 PM Closed Session**  
**4:30 PM Open Session**

Nancy Nittler, Personnel Director  
Kellie Craig, Executive Secretary

County Administrative Center  
175 Fulweiler Avenue  
Auburn, CA 95603  
530-889-4060

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Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

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**4:00 PM ROLL CALL**

**CLOSED SESSION – PURSUANT TO GOVERNMENT CODE**

**I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS**

- A. (Subdivision of (b)(1) of Government code Section 54957)  
Title: Various/County Code Chapter 3, Section 3.12.020  
Title: Personnel Director

**4:30 PM OPEN SESSION**

**FLAG SALUTE**

- I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957**
- II. AGENDA APPROVAL**
- III. MINUTES OF PREVIOUS MEETING – July 12, 2010**
- IV. PUBLIC COMMENT:** Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.

**V. OLD BUSINESS - None**

**VI. NEW BUSINESS**

- A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.
- B. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.) (c.) for employees assigned to the departments of Administrative Services, Child Support Services, and Health & Human Services.
- C. It is recommended that the Civil Service Commission approve the proposed language revisions to the classification specifications for the following:
  - Agricultural Department
    - Agricultural and Standards Inspector I/II/Senior
  - Sheriff's Department
    - Public Safety Dispatcher I/II
    - Senior Public Safety Dispatcher
    - Sheriff's Communications Supervisor
  - Personnel Department
    - Staff Services Analyst I/II
    - Senior Staff Services Analyst
    - Personnel Analyst I/II

**VII. COMMUNICATIONS - Reports to the Commission are informational items only. (No action will be taken)**

- A. Provisional appointments - None
- B. Report of leaves of absence
- C. Staff reports and correspondence
- D. Commissioner comments

**VIII. ADJOURNMENT**

**Civil Service Commission 2010 MEETING SCHEDULE**

September 13, 2010 – Placer County Personnel Training Room  
October 12, 2010 – BOS Chambers  
November 8, 2010 – BOS Chambers  
December 13, 2010 – BOS Chambers