



COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION
REX CLARK, Vice Chair
JOHN COSTA
RON LE DOUX
DON NELSON, Chair
LARRY WEBBER

Monday - October 12, 2010

**Nancy Nittler, Personnel Director
Kellie Craig, Executive Secretary**

MINUTES

County Administrative Center
175 Fulweiler Avenue
Auburn, CA 95603
(530) 889-4060

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4:00 PM

ROLL CALL

Meeting was held at the Meeting was held at the County Administrative Center Board of Supervisors Chambers - 175 Fulweiler Avenue - Auburn, CA, Chair Nelson presiding.
Commissioner Webber was absent

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

- a. (Subdivision of (b)(1) of Government Code Section 54957)
Title: Various/County Code Chapter 3, Section 3.12.020
Title: Personnel Director

4:30 PM

OPEN SESSION

FLAG SALUTE Led by Chair Nelson

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Chair Nelson announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section: 54957 Public Employee Performance Evaluations.
No action taken.

II. AGENDA APPROVAL

It was moved by LeDoux and seconded by Costa to approve the agenda.
Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING – September 13, 2010
Chair Nelson approved the minutes as submitted.

IV. PUBLIC COMMENTS

Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.

No Public Comments

V. OLD BUSINESS – None

VI. NEW BUSINESS

A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code. It was moved by Clark and seconded by Costa to approve merit increases for classified employees.
Motion carried unanimously.

B. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.) (5.) (c.) for employees assigned to the departments of Administrative Services, County Clerk-Recorder-Registrar and Facility Services.
It was moved by LeDoux and seconded by Clark to approve Work out of Class Pay for designated employees.
Motion carried unanimously.

VII. COMMUNICATIONS

A. Provisional Appointments – None

B. Report of leaves of absence

C. Staff Reports and Correspondence
1. Annual Personnel Department Award – Leigh Coates

D. Commissioner's Comments
1. Discussion of monthly Civil Service Commission meeting location.
It was decided to retain the November 8, 2010 CSC meeting in the BOS Chambers. All future CSC meetings to be scheduled in the Personnel Training Room beginning with the CSC meeting on December 13, 2010.

VIII. ADJOURNMENT @ 5:12 PM

There being nothing further to come before the Commission, it was moved by LeDoux and seconded by Costa to adjourn the meeting.
Motion carried unanimously.

The next regular meeting will be on Monday, November 8, 2010 – County Administrative Center @ 175 Fulweiler Avenue, Auburn, CA. commencing @ 4:00 PM.

PLACER COUNTY CIVIL SERVICE COMMISSION

DON NELSON
CHAIR

KELLIE CRAIG
EXECUTIVE SECRETARY