



COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION
REX CLARK, Vice Chair
JOHN COSTA
RON LE DOUX
DON NELSON, Chair
LARRY WEBBER

Monday – December 13, 2010

Nancy Nittler, Personnel Director
Kellie Craig, Executive Secretary

MINUTES

Placer County Personnel – Training Room
145 Fulweiler Avenue, Suite 200
Auburn, CA 95603
(530) 889-4060

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4:00 PM

ROLL CALL

Meeting was held at the Meeting was held at the Placer County Personnel - Training Room - 145 Fulweiler Avenue, Suite 200 - Auburn, CA
Chair Nelson presiding.
All Commissioners present

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

- a. (Subdivision of (b)(1) of Government Code Section 54957)
Title: Various/County Code Chapter 3, Section 3.12.020
Title: Personnel Director

4:30 PM

OPEN SESSION

FLAG SALUTE Led by Chair Nelson

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Chair Nelson announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section: 54957 Public Employee Performance Evaluations.
No action taken.

II. AGENDA APPROVAL

It was moved by LeDoux and seconded by Clark to approve the agenda.
Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING – November 8, 2010

Chair Nelson approved the minutes as submitted.

IV. PUBLIC COMMENTS

Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.

- Barbara Besana introduced Janice Reynolds-Gage as her replacement at the Sheriff's Department.

V. OLD BUSINESS – None

VI. NEW BUSINESS

- A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code. It was moved by Clark and seconded by LeDoux to approve merit increases for classified employees. Motion carried unanimously.
- B. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.)(c.) for employees assigned to the departments of Administrative Services, Assessor and Health and Human Services. It was moved by Costa and seconded by Webber to approve Work out of Class Pay for designated employees. Motion carried unanimously.
- C. Election of Officers
It was moved by Webber and seconded by LeDoux that Commissioner Rex Clark serve as Chair for 2011.
It was further moved by LeDoux with a second by Webber that Commissioner John Costa serve as Vice Chair for 2011.
Motions carried unanimously.

VII. COMMUNICATIONS

- A. Provisional Appointments – None
- B. Report of leaves of absence

- C. Staff Reports and Correspondence
 - 1. Update – BOS item 11/2/10 Re: Contract Employees
Update provided to Civil Service. Further review and update at January 2011 CSC Meeting – Per Nancy Nittler

- D. Commissioner's Comments
 - 1. Rex Clark – Meetings with Department Heads, Don Nelson, and Nancy Nittler during the year was very informative and Rex as the new Chair is planning on continuing this practice.

VIII. ADJOURNMENT @ 4:47 PM

There being nothing further to come before the Commission, it was moved by LeDoux and seconded by Webber to adjourn the meeting.
Motion carried unanimously.

The next regular meeting will be on Monday, January 10, 2011 – Placer County Personnel (Training Room) @ 145 Fulweiler Avenue, Suite 200, Auburn, CA. commencing @ 4:00 PM.

PLACER COUNTY CIVIL SERVICE COMMISSION

DON NELSON
CHAIR

KELLIE CRAIG
EXECUTIVE SECRETARY