



COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION
REX CLARK, Chair
JOHN COSTA, Vice Chair
RON LE DOUX
DON NELSON
LARRY WEBBER

Monday – July 11, 2011

Nancy Nittler, Personnel Director
Kellie Craig, Executive Secretary

MINUTES

Placer County Personnel – Training Room
145 Fulweiler Avenue, Suite 200
Auburn, CA 95603
(530) 889-4060

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4:00 PM

ROLL CALL

Meeting was held at the Meeting was held at the Placer County Personnel - Training Room - 145 Fulweiler Avenue, Suite 200 - Auburn, CA
Chair Clark presiding.
Commissioner Webber – Absent Excused

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

a. (Subdivision of (b)(1) of Government Code Section 54957)

4:30 PM

OPEN SESSION

FLAG SALUTE Led by Personnel Director Nancy Nittler

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Chair Clark announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section: 54957 Public Employee Performance Evaluations.

No action taken.

II. AGENDA APPROVAL

It was moved by LeDoux and seconded by Nelson to approve the agenda. Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING – June 13, 2011

Chair Clark approved the minutes as submitted.

IV. PUBLIC COMMENT - None

V. OLD BUSINESS - None

VI. NEW BUSINESS

A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code. It was moved by LeDoux and seconded by Costa to approve merit increases for classified employees.
Motion carried unanimously.

B. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.)(c.) for employees assigned to the departments of Administrative Services, Assessor, and Health and Human Services.
It was moved by Costa and seconded by Nelson to approve the Work out of Class Pay for designated employees.
Motion carried unanimously.

C. Request for approval of five Reclassifications and Non-Competitive Promotions for the County Clerk-Recorder/Elections Department.

1. (Three) Recorder/Elections Technician – Journey to Recorder/Elections Technician – Senior
2. (One) Recorder/Elections Technician – Senior to Senior Recorder/Elections Supervisor
3. (One) Recorder/Elections Supervisor to Senior Recorder/Elections Supervisor

It was moved by Nelson and seconded by LeDoux to approve the Reclassifications and Non-Competitive Promotions for the County Clerk-Recorder/Elections Department.
Motion carried unanimously.

VII. COMMUNICATIONS

- A. Provisional Appointments – None
- B. Report of leaves of absence
- C. Staff Reports and Correspondence - None
- D. Commissioner's Comments - None

VIII. ADJOURNMENT @ 4:50 PM

There being nothing further to come before the Commission, it was moved by Costa and seconded by LeDoux to adjourn the meeting.
Motion carried unanimously.

The next regular meeting will be on Monday, August 8, 2011 – Placer County Personnel (Training Room) @ 145 Fulweiler Avenue, Suite 200, Auburn, CA. commencing @ 4:00 PM.

PLACER COUNTY CIVIL SERVICE COMMISSION

REX CLARK
CHAIR

KELLIE CRAIG
EXECUTIVE SECRETARY