



# COUNTY OF PLACER CIVIL SERVICE COMMISSION

Monday – January 9, 2012

**AGENDA**  
**4:00 PM Closed Session**  
**4:30 PM Open Session**

CIVIL SERVICE COMMISSION  
REX CLARK  
JOHN COSTA, Chair  
RON LE DOUX, Vice Chair  
DON NELSON

Nancy Nittler, Personnel Director  
Kellie Craig, Executive Secretary

**Placer County Personnel – Training Room**  
**145 Fulweiler Avenue, Suite 200**  
Auburn, CA 95603  
530-889-4060

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Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you are hearing impaired, we have listening devices available. If you require additional disability-related modifications or accommodations, including auxiliary aids or services, please contact the Executive Secretary. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Executive Secretary five business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated only if time permits.

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**4:00 PM ROLL CALL**

**CLOSED SESSION – PURSUANT TO GOVERNMENT CODE**

**I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS**

- A. (Subdivision of (b)(1) of Government code Section 54957)  
Title: Various/County Code Chapter 3, Section 3.12.02

**4:30 PM OPEN SESSION**

**FLAG SALUTE**

- I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957**
- II. AGENDA APPROVAL**
- III. MINUTES OF PREVIOUS MEETING – December 12, 2011**
- IV. PUBLIC COMMENT:** Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.

**V. OLD BUSINESS - None**

**VI. NEW BUSINESS**

- A. Agricultural Department – Request for approval of Classification Specification Revisions for Agricultural and Standards Inspector I/II/Sr.
- B. District Attorney – Request for approval of placing the Chief District Attorney Investigator class into the unclassified service.
- C. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.
- D. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.)(5.) (c.) for employee(s) assigned to the department(s) of Administrative Services, Assessor, Auditor-Controller, County Clerk-Recorder, and Health and Human Services.

**VII. COMMUNICATIONS - Reports to the Commission are informational items only. (No action will be taken)**

- A. Provisional appointment – **None**
- B. Report of leaves of absence
- C. Staff reports and correspondence
- D. Commissioner comments

**VIII. ADJOURNMENT**

**Civil Service Commission 2012 Meeting Schedule  
Placer County Personnel – Training Room**

February 14, 2012 <b>(Tuesday)</b>
March 12, 2012
April 9, 2012
May 14, 2012
June 11, 2012
July 9, 2012
August 13, 2012
September 10, 2012
October 9, 2012 <b>(Tuesday)</b>
November 13, 2012 <b>(Tuesday)</b>
December 10, 2012