



COUNTY OF PLACER CIVIL SERVICE COMMISSION

CIVIL SERVICE COMMISSION

JOHN COSTA, Chair
RON LE DOUX, Vice-Chair
DON NELSON
ANDRAE RANDOLPH
RICK WARD

Monday – December 10, 2012

Nancy Nittler, Personnel Director
Kellie Craig, Executive Secretary

MINUTES

Placer County Personnel – Training Room

145 Fulweiler Avenue, Suite 200
Auburn, CA 95603
(530) 889-4060

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4:00 PM

ROLL CALL

Meeting was held at the Placer County Personnel Training Room - 145 Fulweiler Avenue, Suite 200 - Auburn, CA
Vice-Chair LeDoux presiding.
John Costa was absent

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

- A. (Subdivision of (b)(1) of Government Code Section 54957)
Title: Various/County Code Chapter 3, Section 3.12.020

4:30 PM

OPEN SESSION

FLAG SALUTE Led by Commissioner Nelson

I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.

Vice-Chair LeDoux announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section: 54957 Public Employee Performance Evaluations.
No action taken.

II. AGENDA APPROVAL

It was moved by Nelson and seconded by Ward to approve the agenda.
Motion carried unanimously.

III. MINUTES OF PREVIOUS MEETING – November 13, 2012

Vice-Chair LeDoux approved the minutes as submitted.

IV. PUBLIC COMMENT - None

V. OLD BUSINESS - None

VI. NEW BUSINESS

- A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.

It was moved by Nelson and seconded by Ward to approve merit increases for classified employees.
Motion carried unanimously.

- B. County Counsel – Request for reclassification and non-competitive promotion of one Accountant Auditor II to Administrative Service Officer.

It was moved by Nelson and seconded by Randolph to approve the request for reclassification and non-competitive promotion of one Accountant Auditor II to Administrative Service Officer.
Motion carried unanimously.

- C. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510 (C.) (5.) (c.) for an employee assigned to the Department of Health and Human Services.

It was moved by Ward and seconded by Nelson to approve the Work out of Class Pay for the designated employee.
Motion carried unanimously.

- D. Election of Officers

It was moved by Nelson and seconded by Randolph that Commissioner Ron LeDoux serves as Chair for 2013.

It was further moved by LeDoux with a second by Ward that Commissioner Don Nelson serve as Vice-Chair for 2013.
Motion carried unanimously.

VII. COMMUNICATIONS

- A. Provisional Appointments – None
- B. Report of leaves of absence
- C. Staff Reports and Correspondence
 - 1. Becky Nelson and Jeanette Truderung retiring in December 2012.
 - 2. Phyllis Barnard promoted to Administrative Technician replacing the position held by Jeanette Truderung.
 - 3. CSC Meeting to be scheduled in Tahoe on September 9, 2013. Location to be determined.
- D. Commissioners' Comments
 - 1. Don Nelson attended the Charter Review Committee Meeting and stated Nancy did an outstanding job.

VIII. ADJOURNMENT @ 4:52 PM

There being nothing further to come before the Commission, it was moved by Ward and seconded by Nelson to adjourn the meeting. Motion carried unanimously.

The next regular meeting will be on **Monday, January 14, 2013** – Placer County Personnel (Training Room) @ 145 Fulweiler Avenue, Suite 200, Auburn, CA. commencing @ 4:00 PM.

PLACER COUNTY CIVIL SERVICE COMMISSION

JOHN COSTA
CHAIR

KELLIE CRAIG
EXECUTIVE SECRETARY