



CIVIL SERVICE COMMISSION

Monday – May 9, 2016

Lori Walsh, Director of Human Resources
Dawn McCollum, Commission Clerk

CIVIL SERVICE COMMISSION
RICK WARD, Chair
ANDRAE RANDOLPH, Vice Chair
JOHN COSTA
RON LE DOUX
DON NELSON

MINUTES

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MEETING LOCATION:

Placer County Human Resources Training Room
145 Fulweiler Avenue, Suite 200
Auburn CA 95603
530.889.4060

4:00 PM **ROLL CALL – All Commissioners present.**

CLOSED SESSION – PURSUANT TO GOVERNMENT CODE

I. PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS

- A.** Closed Session - Evaluation of performance of various Placer County employees pursuant to Government Code Section 54957 and pursuant to Placer County Chapter 3, Code Section 3.04.650.

4:30 PM **OPEN SESSION**

FLAG SALUTE – Led by Commissioner Nelson

- I. REPORT OF ACTION TAKEN IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957.** No action to report.
- II. AGENDA APPROVAL**
It was moved by Costa and seconded by LeDoux to approve the agenda. Motion carried unanimously.
- III. MINUTES OF PREVIOUS MEETING – April 11, 2016**
Approved as written by Commission Chair Rick Ward.
- IV. PUBLIC COMMENT:** Persons may address the Commission on items not on this agenda. Please limit comments to 3 minutes per person since the time allocated for Public Comment is 15 minutes. If all comments cannot be heard within the 15-minute time limit, the Public Comment period will be taken up at the end of the regular session. The Commission is not permitted to take any action on items addressed under Public Comment.

V. OLD BUSINESS - None

VI. NEW BUSINESS

A. Approval of merit increases for classified employees pursuant to Section 3.04.650 (progression in steps) of the Placer County Code.

It was moved by LeDoux and seconded by Costa that the Commission approve the merit increases for the classified employees. Motion carried unanimously.

B. Request for approval of Work out of Class Pay pursuant to Placer County Code Section 3.08.510(C.)(5.)(c.) for an employee assigned to the Administrative Services Department.

It was moved by Nelson and seconded by Randolph that the Commission approve Work-Out-of-Class Pay through February 2017, for an employee assigned to the Administrative Services Department. Motion carried unanimously.

VII. COMMUNICATIONS - Reports to the Commission are informational items only. (No action will be taken)

A. Provisional Appointments – None

B. Staff Reports and Correspondence

1. Jennifer Duvall

a. Health & Human Services: Business Advantage Network Services

Jennifer introduced Francisco Castro from the Health and Human Services Business Advantage Network. Mr. Castro shared the outreach efforts of his organization providing employment services to those receiving public assistance.

2. Judy LaPorte

a. Staff Introduction: Allison McCrossen

Judy introduced Allison McCrossen to the commission and gave an overview of the role Allison would play staffing the first of two newly created Deputy Director positions in the Human Resources Department.

3. Lori Walsh

a. Reappointment of Commissioner Randolph

Congratulations to Commissioner Andrae Randolph regarding his reappointment to the commission.

b. Upcoming Meeting Locations

Meeting locations are varied in the upcoming months due to construction in the Human Resources offices.

c. The special meeting of the Commission, scheduled for May 23, 2016, in Rocklin, is cancelled.

C. Commissioner Comments

No closing comments were offered by the Commission.

VIII. ADJOURNMENT @ 5:27 PM

There being nothing further to come before the Commission, it was moved by Nelson and seconded by LeDoux that the meeting be adjourned. Motion carried unanimously.

PLACER COUNTY CIVIL SERVICE COMMISSION



Rick Ward, Chair



Dawn McCollum, Commission Clerk