

PLACER COUNTY CIVIL SERVICE COMMISSION MEETING

May 13, 1996

OPEN SESSION

I. ROLL CALL: Meeting was held in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA 95603, with all Commissioner's present; Chairman Weyers presiding.

CLOSED SESSION

OPEN SESSION - 6:30 P.M.

I. CLOSED SESSION REPORT: Chairman Weyers announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. It was moved by Young and seconded by LeDoux that the Commission approve merit increases as recommended by the departments. Four were denied with 90-day return. Motion carried unanimously.

II. MINUTES OF PREVIOUS MEETING: Moved by LeDoux and seconded by Horkey, that the minutes of April 8, 1996, be approved as submitted. Motion carried unanimously.

III. PUBLIC COMMENT - None

IV. OLD BUSINESS

A. Classification Specification Revisions

1. Various

It was moved by LeDoux and seconded by Stockwin to approve the class specification changes as submitted. Motion carried unanimously.

V. NEW BUSINESS:

A. Preliminary Hearing - Grievance Complaint

1. Sheriff's Department

It was moved by LeDoux and seconded by Horkey that the grievance was not filed in compliance with the requirements. Motion carried unanimously. It was moved by Young and seconded by Horkey to determine that the grievance was not filed in compliance with requirements but to allow the grievant the opportunity to amend the grievance. 2 Aye; 3 Nos. Motion failed. It was moved by LeDoux and seconded by Stockwin that the Grievance did not warrant further inquiry. 3 Aye; 2 Noes. Motion carried.

B. Recommended Reclassifications

1. Health & Human Services

It was moved by Young and seconded by Stockwin to reclassify one Licensed Vocational Nurse, range 35.0 to Medical Technician, range 37.0. Motion carried unanimously.

2. Sheriff's Department

It was moved by LeDoux and seconded by Stockwin to approve the reclassification of one Administrative Clerk, Entry/Journey, range 30.0 to Secretary, Entry/Journey, range 31.0. Motion carried unanimously.

C. Extension of Medical Leave

1. Facility Services

It was moved by LeDoux and seconded by Horkey to approve an extension of leave from March 23, 1996 through June 30, 1996. Motion carried unanimously.

D. Abolishing of Eligible Lists

a. Probation Specialist

It was moved by LeDoux and seconded by Young to approve the abolishment of the Probation Specialist I list. Motion carried unanimously.

b. Legal Secretary - Journey

It was moved by LeDoux and seconded by Horkey to approve the abolishment of the Legal Secretary-Journey list. Motion carried unanimously.

E. Extra Help Extensions

It was moved by LeDoux and seconded by Horkey to approve the Extra Help Extensions as listed in the staff memo. Motion carried unanimously.

F. Work Out Of Class Extensions

It was moved by LeDoux and seconded by Horkey to approve the Work Out Of Class Extensions as listed in the staff memo. Motion carried unanimously.

VI. LEAVES OF ABSENCE - As an information item only, the Commission was advised of the Leaves approved by the Personnel Director.

VII. COMMUNICATIONS

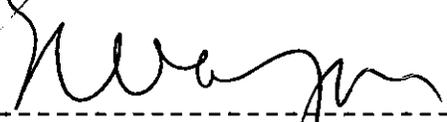
A. Provisional Appointments - None

B. Staff Reports and Correspondence - The Personnel Director introduced Lori Cosmo, the new Sr. Departmental Systems Analyst in Personnel. The Director also gave the Commission an update on the

Charter Review Commission.

VIII. ADJOURNMENT - There being nothing further to come before the Commission, the meeting was adjourned. The next regular meeting will be held at 6:30 PM, on Monday, June 10, 1996, in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA 95603.

PLACER COUNTY CIVIL SERVICE COMMISSION



STEPHEN WEYERS, CHAIRMAN



CAROL BRAUN, EXECUTIVE SECRETARY