

PLACER COUNTY CIVIL SERVICE COMMISSION MEETING
November 13, 1996

OPEN SESSION

I. ROLL CALL: Meeting was held in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA 95603 with all Commissioner's present; Vice Chairman Young presiding.

CLOSED SESSION

OPEN SESSION - 6:30 P.M.

I. CLOSED SESSION REPORT: Vice Chairman Young announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. It was moved by Stoffels and seconded by Stockwin that the merit increases be approved unanimously as recommended by the departments except one which was denied with a 6 month return.

Vice Chairman Young released the Findings from the November 13, 1996, appeal hearing.

II. MINUTES OF PREVIOUS MEETING: Moved by LeDoux and seconded by Stockwin, that the minutes of October 15, 1996, be approved as submitted. Motion carried unanimously.

III. PUBLIC COMMENT

IV: OLD BUSINESS

- A. Salary Recommendations - HHS, Shannon & Davis Report
It was moved by LeDoux and seconded by Stoffels to approve the salary recommendations for the classifications approved last month as a result of the reorganization study for the Health and Human Services Department. Motion carried unanimously.
- B. Reclassification Requests - Health and Human Services
It was moved by LeDoux and seconded by Stoffels to approve the reclassification of one Program Coordinator/Forensic Services, range 47.0 to Administrative Services Officer II, range 47.5 and abolish the class of Program Coordinator/Forensic Services; one Accountant-Auditor II, range 42.5 to Administrative Services Officer I, range 45.5; one Administrative Clerk-Journey, range 32.0; one Mental Health Assistant II, range 35.5 to Patients Rights Advocate, range 40.5. Motion carried unanimously.

V. NEW BUSINESS:

A. Appeal of Removal From Deputy Sheriff II Eligible List. It was moved by LeDoux and seconded by Costigan that the Commission take this item under advisement. Motion carried unanimously.

B. Reclassification Requests

1. Public Works - Minor Reorganization

It was moved by Costigan and seconded by Stoffels to approve the establishment of the new classification specification of Public Works Manager-Engineer, range 52.5 in the classified service; the establishment of the new classification specification of Public Works Manager, range 51.5 in the classified service; the establishment of the new classification specification of Flood Control and Water Conservation District Engineer, range 51.5 in the classified service; the revised Senior Surveyor classification specification, the abolishment of the Senior Road District Supervisor-Tahoe classification; the abolishment of the Senior Civil Engineer classification, and the reclassification of the Bridge Construction Supervisor, range 42.0, Senior Bridge Construction Worker, range 40.0, and Bridge Construction Worker, range 38.0 to two Senior Equipment Operator, range 40.0 and one Equipment Operator, range 38.0 positions. Motion carried unanimously.

2. Probation Department

It was moved by Stoffels and seconded by LeDoux to approve the revised classification specification of Food Service Supervisor and to reclassify one position of Cook, range 33.0 to Food Service Supervisor, range 37.0. Motion carried unanimously.

C. Classification Specification Revision

1. Public Safety Dispatcher Series

It was moved by LeDoux and seconded by Stockwin to approve the revised classification specifications of Public Safety Dispatcher I, Sr. Public Safety Dispatcher, and Sheriff's Communications Supervisor. Motion carried unanimously.

2. Planner Series

It was moved by Stoffels and seconded by Costigan to approve the revised classification specification series of Assistant Planner, range 41.0, Associate Planner, range 43.5, and Senior Planner, range 46.5. Motion carried unanimously.

D. Work Out-Of-Class Extensions

It was moved by Stoffels and seconded by Costigan to approve the Work Out-Of-Class as listed in staff memo. Motion carried unanimously.

VI. LEAVES OF ABSENCE - As an information item only, the Commission was advised of the Leaves approved by the Personnel Director.

VII. COMMUNICATIONS

- A. Provisional Appointments - None
- B. Staff Reports and Correspondence - None

VIII. ADJOURNMENT - There being nothing further to come before the Commission, the meeting was adjourned. The next regular meeting will be held at 6:30 PM, on Monday, December 9, 1996, in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA 95603.

PLACER COUNTY CIVIL SERVICE COMMISSION

Dorothy R. Young

DOROTHY YOUNG, VICE CHAIRMAN

Carol Braun

CAROL BRAUN, EXECUTIVE SECRETARY