

PLACER COUNTY CIVIL SERVICE COMMISSION MEETING
July 14, 1997

OPEN SESSION

I. ROLL CALL: Meeting was held in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA 95603 with three Commissioner's present; Commissioner's Stoffels and Young absent. Chairman LeDoux presiding.

CLOSED SESSION

OPEN SESSION - 6:30 P.M.

I. CLOSED SESSION REPORT: Chairman LeDoux announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. It was moved by Stockwin and seconded by Costigan that the merit increases be approved as recommended by the departments. Motion carried unanimously.

II. MINUTES OF PREVIOUS MEETING: Moved by Costigan and seconded by Stockwin, that the minutes of June 9, 1997, be approved. Motion carried unanimously.

III. PUBLIC COMMENT - None

IV: OLD BUSINESS

V. NEW BUSINESS:

A. New Classification Specification/Reclassification Request

1. Public Works

It was moved by Stockwin and seconded by Costigan to approve that the classification of Transportation Systems Manager be retitled to Senior Transportation Systems Supervisor, range 48.0, (\$3796-4614) and the classification specification be revised to reflect the positions non-management status. Motion carried unanimously.

B. Classification Specification Revision

1. Facility Services

- a. Maintenance Worker/Building Crafts Mechanic
- b. Maintenance Worker/Parks & Grounds Worker
- c. Maintenance Worker/Utility Service Worker
- d. Senior Building Crafts Mechanic
- e. Senior Parks & Grounds Worker
- f. Senior Utility Service Worker

It was moved by Stockwin and seconded by Costigan to

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approve the revised specifications reflecting the change in their respective driver's license requirements to ensure consistency among the classification specifications. Motion carried unanimously.

C. Reclassification Request

1. Sheriff

It was moved by Costigan and seconded by Stockwin to approve the reclassification of one Senior Account Clerk, range 35.5 (\$2060 - 2504) to Accounting Technician, range 37.5 (\$2271-2761). Motion carried unanimously.

D. Extension of Leave of Absence

1. Building Inspector

It was moved by Costigan and seconded by Stockwin to approve the leave extension to November 30, 1997. Motion carried unanimously.

E. Request to Abolish Eligible List

1. Elections Technician I

It was moved by Stockwin and seconded by Costigan to abolish the current eligible list for Elections Technician. Motion carried unanimously.

F. Work Out Of Class Extensions

It was moved by Stockwin and seconded by Costigan to approve the Work Out Of Class extensions as presented in the staff memo. Motion carried unanimously.

VI. LEAVES OF ABSENCE - As an information item only, the Commission was advised of the Leaves approved by the Personnel Director.

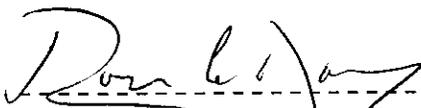
VII. COMMUNICATIONS

A. Provisional Appointments - None

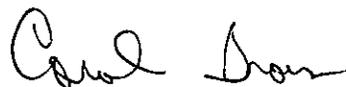
B. Staff Reports and Correspondence

VIII. ADJOURNMENT - There being nothing further to come before the Commission, the meeting was adjourned. The next regular meeting will be held at 6:30 PM, on **Monday**, August 11, 1997, in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA 95603.

PLACER COUNTY CIVIL SERVICE COMMISSION



RON LEDOUX, CHAIRMAN



CAROL BRAUN, EXECUTIVE SECRETARY