

PLACER COUNTY CIVIL SERVICE COMMISSION MEETING
March 9, 1998

OPEN SESSION

I. ROLL CALL: Meeting was held in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA with four Commissioner's present. Commissioner Webber absent. Chairman Stockwin presiding.

CLOSED SESSION

OPEN SESSION - 6:30 P.M.

I. CLOSED SESSION REPORT: Chairman Stockwin announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. Met with County Executive Officer and no decision was made. Met with Assistant Director of Public Works regarding performance of a Public Works employee and no decision was made. It was moved by Besana and seconded by LeDoux that the merit increases be approved as recommended by the departments. One was denied and to be resubmitted in 90 days. Motion carried unanimously.

II. MINUTES OF PREVIOUS MEETING: Moved by Costigan and seconded by Besana, that the minutes of February 9, 1998, be approved. Motion carried unanimously.

III. PUBLIC COMMENT - None

IV: OLD BUSINESS - None

V. NEW BUSINESS:

A. Preliminary Hearing - Grievance Complaint

1. Sheriff's Department

It was moved by LeDoux and seconded by Costigan that the complaint was not drawn and filed in compliance with the requirements of Section 14.1404 and 14.1406(a) and that the complaining party be given the opportunity to amend the complaint. Motion carried unanimously.

B. Chapter 14 Rule Revision

1. 14.2010 - Length of Probation

It was moved by LeDoux and seconded by Besana to approve revising the rule - updating the classifications to correspond to the recent classification changes. Motion carried unanimously.

C. Reclassification Request

1. Asst/Assoc Systems Analysts Programmer to Systems Software Specialists.

It was moved by Costigan and seconded by Besana to approve the reclassification of two Assistant/Associate Systems Analyst Programmer positions to Systems Software Specialists, and transfer and Y rate the remaining incumbent to Microcomputer Technician - Journey, and delete the classification series of Assistant/Associate Systems Analyst Programmer. Motion carried unanimously.

D. Work Out Of Class Extensions

It was moved by LeDoux and seconded by Costigan to approve the Work Out Of Class extensions as presented in the staff memo. Motion carried unanimously.

E. Extra Help Extensions

It was moved by Besana and seconded by Costigan to approve the Extra Help extensions as presented in the staff memo. Motion carried unanimously.

VI. LEAVES OF ABSENCE - As an information item only, the Commission was advised of the Leaves approved by the Personnel Director.

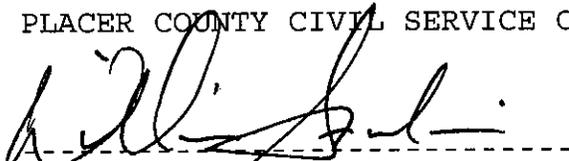
VII. COMMUNICATIONS

A. Provisional Appointments - One

B. Staff Reports and Correspondence - The Director informed the Commission that we would be reducing the hours that the Personnel Office is open to the public. The exact reduction has not yet been decided but we are thinking about opening one hour later (9:00 am) and closing one hour earlier (4:00 pm). This would allow staff uninterrupted time to handle the increasing workload.

VIII. ADJOURNMENT - There being nothing further to come before the Commission, the meeting was adjourned. The next regular meeting will be held at 6:30 PM, on **Monday**, April 13, 1998, in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION



WILL STOCKWIN, CHAIRMAN



CAROL BRAUN, EXECUTIVE SECRETARY