

PLACER COUNTY CIVIL SERVICE COMMISSION MEETING  
May 11, 1998

OPEN SESSION

I. ROLL CALL: Meeting was held in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA with all Commissioner's present. Chairman Stockwin presiding.

CLOSED SESSION

OPEN SESSION - 6:30 P.M.

I. CLOSED SESSION REPORT: Chairman Stockwin announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. It was moved by LeDoux and seconded by Webber that the merit increases be approved as recommended by the departments. One evaluation was changed from very satisfactory to outstanding and one was changed from very satisfactory to satisfactory. Motion carried unanimously.

II. MINUTES OF PREVIOUS MEETING: Moved by Costigan and seconded by Webber, that the minutes of April 13, 1998, be approved. Motion carried unanimously.

III. PUBLIC COMMENT - None

IV: OLD BUSINESS - None

V. NEW BUSINESS:

- A. Reclassification Request - Facility Services  
1. Senior Project Manager to Senior Planner

It was moved by LeDoux and seconded by Besana to approve the reclassification of one vacant Senior Project Manager, range 45.5 to Senior Planner, range 46.5. Motion carried unanimously.

2. Public Works - Administrative Dispatcher to Administrative Technician.

It was moved by Webber and seconded by Costigan to approve the reclassification of one Administrative Dispatcher, range 35.5 to Administrative Technician, range 38.5. Motion carried unanimously.

3. Planning - Permit Technician I/II to Geographic Information Systems Technician I/II.

It was moved by LeDoux and seconded by Webber to approve the reclassification of the vacant position of Permits

Technician I/II, range 36.0/37.0 to Geographic Information Technician I/II, range 40.0/42.0. Motion carried unanimously.

- B. New Classification Specifications - Adm. Services
  - 1. Housing Manager
  - 2. Redevelopment Manager

This item was removed from the agenda.

- C. New Classification Specification/Placement in the Unclassified Service.

It was moved by Besana and seconded by LeDoux to approve the placement of the new classification of Assistant Personnel Director into the unclassified service. Motion carried unanimously.

- D. Affirmative Action Plan Update

It was moved by Besana and seconded by LeDoux to approve the utilization analysis summary to the County's Affirmative Action Plan Update that was previously adopted in December, 1997.

- E. Abolishment of Eligible Lists
  - 1. Community Services Officer I
  - 2. Bus Driver II - Tahoe
  - 3. Client Services Practitioner I

It was moved by Besana and seconded by LeDoux to abolish the above eligible lists. Motion carried unanimously.

- F. Work Out Of Class Extensions

It was moved by Webber and seconded by LeDoux to approve the Work Out Of Class extensions as presented in the staff memo. Motion carried unanimously.

- G. Extra Help Extensions

It was moved by LeDoux and seconded by Costigan to approve the Extra Help extensions as presented in the staff memo. Motion carried unanimously.

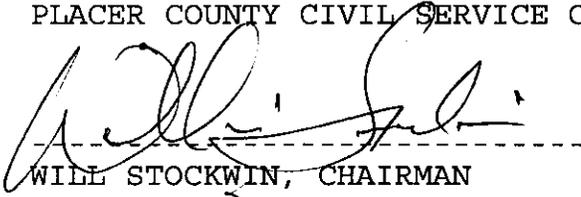
- VI. LEAVES OF ABSENCE - As an information item only, the Commission was advised of the Leaves approved by the Personnel Director.

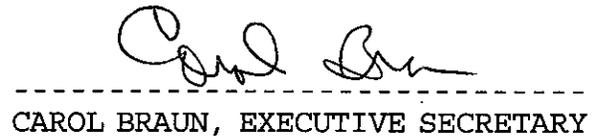
VII. COMMUNICATIONS

- A. Provisional Appointments - Five
- B. Staff Reports and Correspondence

VIII. ADJOURNMENT - There being nothing further to come before the Commission, the meeting was adjourned. The next regular meeting will be held at 6:30 PM, on **Monday**, June 8, 1998, in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA.

PLACER COUNTY CIVIL SERVICE COMMISSION

  
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WILL STOCKWIN, CHAIRMAN

  
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CAROL BRAUN, EXECUTIVE SECRETARY