

PLACER COUNTY CIVIL SERVICE COMMISSION MEETING  
January 11, 1999

OPEN SESSION

- I. ROLL CALL: Meeting was held at Board of Supervisors Chamber, 175 Fulweiler Avenue, Auburn, CA., with all Commissioner's present. Chairman Stockwin presiding.

CLOSED SESSION

OPEN SESSION - 6:30 P.M.

- I. CLOSED SESSION REPORT: Outgoing Chairman Stockwin announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. It was moved by Webber and seconded by LeDoux that the merit increases be approved as recommended by the departments. Two were denied; one to be returned at the March meeting and one to be returned at the April meeting. Motion carried unanimously.
- II. AGENDA APPROVAL: It was moved by LeDoux and seconded by Besana to approve the agenda. Motion carried unanimously
- III. MINUTES OF PREVIOUS MEETING: Moved by LeDoux and seconded by Webber, that the minutes of December 14, 1998 be approved. Motion carried unanimously.
- IV. PUBLIC COMMENT:
- V. OLD BUSINESS
  - A. Affirmative Action Plan Update  
It was moved by Besana and seconded by LeDoux to approve the Affirmative Action Plan effective January 1, 1999 through December 31, 1999. Motion carried unanimously.
- VI. NEW BUSINESS:
  - A. CSC Election of Officers  
It was moved by Besana and seconded by LeDoux to elect Commissioner Costigan as Chairman. It was moved by Besana and seconded by Costigan to elect Commissioner Webber as Vice Chairman. Both motions passed unanimously. Commissioner Stockwin relinquished the chair to Commissioner Costigan.

B. Reorganization

1. Treasurer-Tax Department

It was moved by Stockwin and seconded by Webber to approve the reorganization as submitted in the staff memo. Motion carried unanimously.

C. Reclassification Request/New Classification Specification

1. Sheriff's Department

a. Engineering Technician I/II to Traffic Control Program Coordinator.

It was moved by LeDoux and seconded by Webber to approve the new classification specification of Traffic Control Program Coordinator, range 42.5 and reclassify one Engineering Technician I/II, range 42.5 to a Traffic Control Program Coordinator, range 42.5. Motion carried unanimously.

D. New Classification Specification

1. Public Information Assistant I/II

It was moved by Besana and seconded by Stockwin to approve the new classification of Public Information Assistant I/II, range 42.0/45.0. Motion carried unanimously.

E. Extension of Probation

1. Health and Human Services

a. It was moved by LeDoux and seconded by Webber to approve the extension of probation. Motion carried unanimously.

F. Annual Salary Survey

This item was presented as information only.

G. Work Out Of Class Extensions

It was moved by Webber and seconded by Costigan to approve the Work Out Of Class Extensions as presented in staff memo.

H. Extension of Extra Help Hours

It was moved by LeDoux and seconded by Besana to approve the Extra Help Extension Hours as presented in staff memo. Motion carried unanimously.

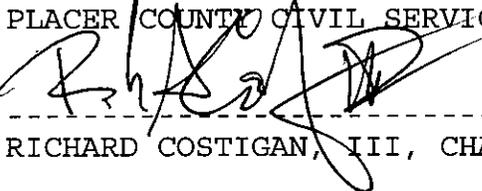
VII. LEAVES OF ABSENCE - As an information item only, the Commission was advised of the Leaves approved by the Personnel Director.

VIII. COMMUNICATIONS

- A. Provisional Appointments - None
- B. Staff Reports and Correspondence

IX. ADJOURNMENT - There being nothing further to come before the Commission, the meeting was adjourned. The next regular meeting will be held at 6:30 PM, on Monday, February 8, 1999 in the Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, Ca 95603

PLACER COUNTY CIVIL SERVICE COMMISSION

  
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RICHARD COSTIGAN, III, CHAIRMAN

  
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CAROL BRAUN,  
EXECUTIVE SECRETARY