



**COUNTY OF PLACER
CIVIL SERVICE
COMMISSION**

MONDAY, JULY 12, 1999

CIVIL SERVICE COMMISSION
SYLVIA BESANA
RICHARD COSTIGAN, III, Chair
RON LE DOUX
WILLIAM STOCKWIN
JAMES WEBBER, Vice Chair

Jim Gray, Personnel Director
Nancy Nittler, Assistant Personnel Director
Carol Braun, Executive Secretary

**MINUTES
6:30 P.M.**

County Administrative Center, 175 Fulweiler Avenue, Auburn, CA 95603

6:10 PM ROLL CALL: Meeting was held at Board of Supervisors Chambers, 175 Fulweiler Avenue, Auburn, CA, with FOUR Commissioner's present. Chairman Costigan absent. Vice Chairman Webber presiding.

CLOSED SESSION:

6:15 PM Review of Recommended Merit Increases

OPEN SESSION

6:30 PM

- I. **CLOSED SESSION REPORT:** Vice Chairman Webber announced that the Commission had met in closed session to discuss personnel matters pursuant to authority granted by Govt. Code Section 54957. It was moved by Stockwin and seconded by LeDoux that the merit increases be approved as recommended by the departments. Two were denied, with 90-day returns. Motion carried unanimously.
- II. **AGENDA APPROVAL:** It was moved by LeDoux and seconded by Besana to approve the agenda. Motion carried unanimously.
- III. **MINUTES OF PREVIOUS MEETING:** Moved by Stockwin and seconded by LeDoux that the minutes of June 14, 1999, be approved. Motion carried unanimously.

IV. PUBLIC COMMENTS: None

V. OLD BUSINESS

1. The Findings from two Disciplinary Appeal Hearings were released.

2. Personnel Director Recruitment

Jim Gray, Personnel Director, informed the Commission that the recruitment is complete. It was moved by Besana and seconded by LeDoux to appoint Nancy Nittler as Personnel Director effective August 28, 1999. Motion carried unanimously.

VI. NEW BUSINESS

A. Revision of Chapter 14

It was moved by LeDoux and seconded by Besana to approve revisions to Section 14.1274 – (Promotion); 14.1510 – (Transfer-Promotion & Demotion); and Section 14.1515 – (Transfer-Class to another Class). The revisions would allow employees to transfer classifications, as long as the difference between the old and the new classification salary range is less than 5%, without applying through the competitive selection process. Motion carried unanimously.

B. Reclassification Request/New Classification Specification

1. Facility Services

It was moved by LeDoux and seconded by Stockwin to approve the establishment of the new classification of Storekeeper, range 34.0 and the reclassification of one vacant Central Service Worker, range 33.5 to Storekeeper, range 34.0. Motion carried unanimously.

C. Request for Retroactive Non-Competitive Promotion

1. Probation

It was moved by Besana and seconded by Stockwin to deny a retroactive non-competitive promotion to February 16, 1999. Motion carried unanimously.

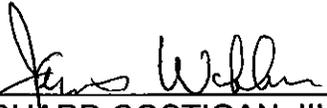
VII. LEAVES OF ABSENCE: As an information item only, the Commission was advised of the leaves approved by Jim Gray, Personnel Director.

VIII. COMMUNICATIONS

- A. Provisional Appointments - None
- B. Staff Reports and Correspondence

IX. ADJOURNMENT: There being nothing further to come before the Commission the meeting was adjourned. The next regular meeting will be held at 5:00 PM, on Monday, August 9, 1999, in Tahoe City at Granlibakken.

PLACER COUNTY CIVIL SERVICE COMMISSION

Fold


RICHARD COSTIGAN, III
CHAIRMAN



CAROL BRAUN
EXECUTIVE SECRETARY